

MINUTES OF ELLEL ORDINARY PARISH COUNCIL MEETING 14.04.14

Present: Cllrs: Mr J Greenwood, Mr S Booth (Chairman), Mr M Helm, Mr M O’Riordan, Mrs V Purnell, Mr I Collinson, Mr P Mather, Mr M Blundell.

204/13 APOLOGIES – Nil

205/13 DECLARATIONS OF INTEREST – Cllrs Booth, Helm and Helme declared an interest in any item regarding the Village Hall.

206/13 MINUTES

It was resolved that the minutes (previously circulated) of the Parish Council meeting (10.03.14) be approved and signed by the Chairman as a true and accurate record.

207/13 OPEN FORUM - Nil

208/13 POLICE

A report on incidents/actions had been received and circulated to members prior to the meeting.

209/13 SITA GRANT – Michelle Holroyd from County Council was in attendance to update on various meetings with users, advisors. Discussions had taken place regarding

- a) access to the new play area - it had been proposed that the container was moved to the end of the changing rooms and then an area fenced off for the cricket club.
- b) A small fence erected around the edge of the road to stop pedestrians crossing the cricket pitch
- c) Screening of the underside of the portakabins.

It was proposed by Cllr Collinson and resolved that a site visit be arranged to review the above.

- d) Opening Event – proposed to take place on 23rd May at 3.30pm
- e) Games/Bouncy Castle/Refreshments to be organised (refreshments to be provided by Playdale).
- f) Wildflower planting to be reviewed.
- g) Information about the Sita Funding and the Opening Event to be put in Rhubarb News.

It was resolved to approve the above.

- h) The use of the recreation fields by the Canal Barges was also raised.
- i) Use of the Cricket Pitch by visiting Parties

It was resolved that the Parish Council ask the Cricket Club for a contribution of £25.

210/13 PLANNING

A. Applications to consider

- a) **14/00322/FUL – The Library, Lancaster University** – glazing replacement, entrance canopy
- b) **14/00312/FUL** – Mr Chippendale, Smith Green Farm, Stoney Lane, Ellel – erection of free standing portal frame building over existing yard and replacement of slate roof to cement fibre sheets on existing stone barn.
- c) **14/0031/FUL and 14/00332/LB** – withdrawn – invalid

It was resolved that the Council had no objections to the above applications.

B. Other - Nil

211/13 FINANCE

- a) To consider and authorise payment of the following accounts

Mr G France – Salary March £72.00	K A Coleman – Salary March £469.70
PAYE March - £18.00	Zurich Insurance £2414.21
K A Coleman – Expenses £34.85	M Helm - £20.61 wood etc for new notice board
Garstang Tber £1002.44+£254.40 = £1256.84(play area)	S Booth £4.50 key cutting
British Gas – (VH) £752.39	Petty Cash £100
Eon (VH) - £173.22	Lancaster City Council bin collection £430.04
Playdale £23834.86 new play equipment	LALC – membership £476.18
G Hayhurst – hght barr £350 gate all wther £540 = £890	Garstang Tber - £18.26 (fence play area)

It was resolved that all the above accounts be paid.

(b) To acknowledge receipt of following income:- £118 rhubarb news ads, £500 Parish Champ Grant, Rents – Punch Taverns £750, Craft Centre £300, repayment loan VH £250, interest £1.94, back rent Punch Taverns £421.34

It was resolved to acknowledge the above income

(c) bank statements were checked and any income initialled.

(d) On-line banking

It was resolved that the application for online banking be completed – only to be used for checking of statements.

(e) External Audit 2013/2014

It was resolved to acknowledge receipt of audit papers and to confirm the audit date of 18th June 2014.

212/13 SIGNS FOR BUS SHELTER – a quote for signs had been received but it was proposed that other prices be obtained and re-quotes for smaller signs be requested.

It was resolved to proceed as above.

212/13 MUGA KICK BOARDS

It was resolved to review in the future.

213/13 LANCASHIRE COUNTY COUNCIL

a) Public Rights of Way Scheme 2014/2015

It was resolved to join the scheme.

b) Report No 99002 – replacement of a fingerpost

It was resolved to decline this work.

c) Installation of Signage on Highland Brow

It was resolved that the Council had no objections to the proposed signage.

214/13 LANCASTER CITY COUNCIL – a letter inviting the Parish Council to join the playground maintenance scheme had been received and it was proposed that the Council approve joining the scheme.

It was resolved to approve the above proposal.

215/14 FINANCIAL RISK ASSESSMENT – members had been asked to review and approve the previously circulated revised risk assessment.

It was resolved to approve the revised document.

216/13 STANDING ORDERS -

It was resolved to approve the updated standing orders.

217/13 LETTER FROM MP RE POTHoles – the Chairman had received a letter from the local MP asking the Council to nominate areas for resurfacing within the Parish.

It was resolved to include Anyon Lane and Kit Brow Lane. Cllr Helm also raised the road improvements mentioned in the planning applications for Wyreside Hall.

218/13 BOWLING CLUB OPEN DAY

It was resolved to confirm use of the tennis court for parking and to inform the football club.

219/13 LANCASTER UNIVERSITY TURBINE FUND – it was reported that an application had been submitted for the photovoltaic tiles for the Village Hall. Cllr Helm also confirmed that he had submitted an application for the upgrade of footpath No 1.

220/13 OUTSTANDING WORKS

a) Water Meters - It was confirmed that water meters had now been installed at Galgate and Cllr Booth volunteered to read the recreation rooms meter. It was proposed that the meters be read and users invoiced on a quarterly basis.

It was resolved to proceed as above.

b) Electric Meters – ongoing.

c) Inspection Process – ongoing.

221/13 CORRESPONDENCE

i) Fleece Crossroad - an email had been received from a resident suggesting changing the current give way signs to stop signs.

It was resolved that no further action be taken.

ii) Dog Foul and Litter on Chapel Street – an email from a resident had been received and the Clerk reported that she had referred the email to the City Council Dog Warden.

It was resolved that no further action would be taken.

iii) Fields in Trust Membership

It was resolved that membership be renewed.

iv) Solicitor Letter – a letter confirming the costs for the completion of the Punch Taverns Lease had been received and members were asked to approve the figure.

It was resolved to approve the above.

222/13 FOR INFORMATION

i) Sport England Grant Application – the Football Club bid had not been successful, but it was reported that a revised application was to be submitted in June 2014.

ANNUAL PARISH AND ANNUAL PARISH COUNCIL MEETINGS
TO BE HELD ON
MONDAY 12TH MAY 2014 AT 7.15PM
RECREATION ROOMS, GALGATE

Signed Chairman Dated