

## MINUTES OF ELLEL ORDINARY PARISH COUNCIL MEETING 24.02.14

**Present:** Cllrs: Mr J Greenwood, Mr S Booth (Chairman), Mr M Helm, Mr M O’Riordan, Mrs V Purnell, Mrs H Helme, Mr I Collinson (arrived late). 11 members of the public.

### 164/13 APOLOGIES – Cllr M Blundell

**165/13 DECLARATIONS OF INTEREST** – Cllrs Booth, Helme and Helm declared an interest in any item concerning Ellel Village Hall. Cllrs O’Riordan and Greenwood declared an interest in items 6Ab) and c) and Cllr Helm in item 6Ab).

### 166/13 MINUTES

**It was resolved that the minutes (previously circulated) of the Parish Council meeting (13.01.14) be approved and signed by the Chairman as a true and accurate record.**

### 167/13 OPEN FORUM

#### 1) Galgate Silk Mill

The new owners of the Silk Mill and their representatives were in attendance along with several residents to discuss the recent purchase and proposed development of the Mill. It was reported that the new owners would shortly be taking possession of the mill and proposed to use the property for student accommodation, business units and a museum. They explained that they were keen to get the support of the Parish Council, local residents and local businesses - inviting all to attend an open day on 22<sup>nd</sup> March. The Parish Council and residents present expressed their support, in principle for the venture, but confirmed interest in seeing all the ideas committed to plans and asked that they be consulted again once further information was available. The restricted amount of available parking was also raised by the Parish Council and residents.

### 168/13 POLICE

A report on incidents/actions had been received and circulated to members prior to the meeting. The change of staff was also acknowledged and members were informed that the Police would not be attending future Parish Council meetings.

### 169/13 PLANNING

#### A. Applications to consider

a) **a) 14/00099/CU** – change of use of redundant barn to create 9 bed staff accom, Mr H Sharpe, Hampson Farm, Hampson Lane, Galgate.

**It was resolved that the Council had no objections.**

b) **14/00152/FUL** – erection of stable building and creation of hard-standing area, Mr and Mrs S Walsh, Brookfield Barn, Whams Lane, Bay Horse

**It was resolved that the council had no objections to this application, but concern was expressed about the siting of the development – suggesting that the building be placed where it would be less obvious from the road.**

c) **14/00123/CU** – change of use and conversion of existing redundant barn to create 4 self-contained holiday accom (C3) and conversion of existing outbuilding to create external storage area – Mr and Mrs Wilson, Scale House Farm, Conder Green Road, Galgate.

**It was resolved that the Council express their concern about the increased traffic on an already unsuitable/busy lane.**

d) **14/00188/FUL** – demolition of existing single storey side extension and erection of a replacement 2 storey side and single storey rear extension – Mr J Bloe, 9 Highland Brow, Galgate

**It was resolved that the Council had no objections.**

e) **14/00195/FUL and 14/00196/LB** – erection of 2 storey rear extension for farm hotel receptions. Ladies WC, 4 bedrooms, mangers flat, landscaping etc – Mr M Worthington, Fleece Inn, Abbeystead Lane, Dolphinholme.

**It was resolved that the Council express their support for this application as they welcome the area being tidied and acknowledge the possible potential for increased business/employment in the rural area.**

#### B. **170/13** Other

a) Wyre Borough Council Call for Sites – communication had been received asking the Parish Council to nominate any sites, land or buildings that could have potential for employment, retail or leisure use.

**It was resolved that no action be taken.**

## 171/13 FINANCE

a) To consider and authorise payment of the following accounts

Mr G France – Salary January £72.00	CPRE Membership - £29
PAYE January - £18.00	K A Coleman – Salary January £469.70
K A Coleman – Expenses £41.16	EON £144.66 + £107.92 (Recreation Rooms) DD
EON - £157.55 + £236.51 (VH) (DD)	Garstang Timber - £327.90 (bus shelter)
Trade Refuse Service City Council - £47.41	Safety Signs and Notice - £11.58 (K Coleman)
Garstang Timber - £93.66 (bus shelter)	James Gardner (bus shelter) £709.20
Joshua France – hedge cutting Dolphinholme £60.00	

**It was resolved that all the above accounts be paid.**

(b) To acknowledge receipt of following income:- £2.23 interest

**It was resolved to acknowledge the above income**

(c) bank statements were checked and any income initialled.

(d) Review of PAYE records – the records were checked by the Chairman and it was proposed that the records be signed as a correct record.

**It was resolved to approve the above proposal.**

## 172/13 INSURANCE

**It was resolved to defer to the March meeting and to ask Cllr Mather for information to be circulated for consideration prior to the meeting.**

## 173/13 RHUBARB NEWS

Cllr Helm reported that the planning meetings to compile a newsletter were going well and that a Treasurer had been appointed to manage the invoicing and chasing of advertising income. The income would be paid to the Parish Council.

## 174/13 LANCASTER UNIVERSITY WIND TURBINE PAYBACK SCHEME

Cllr Helm reported that the VH were keen to submit an application and that a form had been downloaded by Peter Mayne. It was proposed that a letter of support should be submitted by the Parish Council.

**It was resolved to discuss progress and confirm any other actions at the March Parish Council meeting.**

## 175/13 PROPOSED REMOVAL OF FIRE APPLICANCE AT LANCASTER FIRE STATION

**It was resolved to support the action to reverse planned cuts.**

## 176/13 USER'S T&C's

A quick update on recent meetings was given by Cllrs Purnell and Collinson. It had been proposed that the Parish Council give the current sub-committee delegated authority to make decisions on behalf of the Parish Council so that the terms can be progressed.

**It was resolved that the sub-committee be given full delegated authority and that Cllr Mather be appointed the Chairman of this committee.**

## 177/13 BUSINESS OF THE YEAR AWARDS

Members had been asked to review the suggestion to implement business of the year awards. It was proposed that the Council do not progress at this time due to other commitments.

**It was resolved to approve the above proposal.**

**178/13 CHAPEL LANE** – it was reported that Chapel Lane was being used by large vehicles.

**It was resolved that no further action be taken at this time.**

## 179/13 FREEDOM OF INFORMATION

A copy of an information request had been received and circulated to all members prior to the meeting. It was reported that the locating, retrieving of information would be below the appropriate limit and the Clerk advised that the estimated cost for copying and posting the information would be £29. It was proposed that the Clerk be asked to forward copies of information by email (where applicable) and that a letter advising the above charges be sent to the resident or giving the option to inspect certain documentation at a pre-arranged location. It was also proposed that the Clerk be asked to keep a record of the time taken to locate, retrieve and supply the requested information so that she could be paid for any extra hours and to make sure that a log of the action taken/charges etc was recorded as per the Council's policy.

**It was resolved to proceed as above and the Chairman agreed to review the letter before sending.**

**180/13 SITA GRANT** – The Clerk reported that all the costings for the erection of the play equipment had been finalised and that work on the installation would be starting on 03/03/14. A plan of the layout was shown to the Council and it was proposed that the plan be approved. Cllr Greenwood volunteered to attend the site to meet the installation team and provide a key for welfare facilities. Cllr Booth to arrange for a spare key to be cut.

**It was resolved to confirm the above.**

**181/13 DOLPHINHOLME PLAYGROUND INSPECTION REPORT**

It was resolved to note the comments and Cllr Helm was asked to speak to the Church regarding the perimeter wall.

**182/13 COUNTY COUNCIL** – a request from the public right of way team had been received asking the Parish Council to consider undertaking work on a gate on FP13.

**It was resolved that Cllr Greenwood speak to County Council.**

**183/13 CORRESPONDENCE**

i) Consultation Update on subsidised Bus Services

**It was resolved that no further action be taken.**

ii) Fairtrade Newsletter

**It was resolved that the Council note the content of the newsletter.**

iii) MUGA kick boards – it was reported that 4 boards had been damaged during the recent storms and Cllrs Greenwood and O’Riordan volunteered to inspect for repair/replacement.

**PARISH COUNCIL MEETING TO BE HELD ON**  
**MONDAY 10<sup>TH</sup> MARCH 2014 AT 7.15PM**  
**RECREATION ROOMS, GALGATE**

Signed ..... Chairman      Dated .....