

MINUTES OF ELLEL ORDINARY PARISH COUNCIL MEETING 13.01.14

Present: Cllrs: Mr J Greenwood, Mr S Booth (Chairman), Mr M Helm, Mr M O’Riordan, Mrs V Purnell, Mrs H Helme, Mr I Collinson, Mr M Blundell and Mr P Mather (arrived late).

147/13 APOLOGIES - Nil

148/13 DECLARATIONS OF INTEREST – Cllrs Booth, Helme and Helm declared an interest in any item concerning Ellel Village Hall. Cllrs O’Riordan and Greenwood declared an interest in item 6Aa)

149/13 MINUTES

It was resolved that the minutes (previously circulated) of the Parish Council meeting (09.12.13) be approved and signed by the Chairman as a true and accurate record.

150/13 OPEN FORUM - Nil

151/13 POLICE – no Police in attendance.

152/13 PLANNING

A. Applications to consider

a) 13/01280/FUL – Erection of an extension to existing cubicle building – Mr C F Halhead, Newland Home Farm, Starbank, Bay Horse

b) 13/01303/FUL – demolition of garage premises, erection of new garage, dwelling for garage owner and 4 cottages with parking, hardstandings and landscaping – Brockholes Pavilion Trust, Bay Horse Garage

c) 13/01185/FUL – Installation of thermal store tank with concrete base – M Sheppard, Lancaster University

d) 14/0007/TPO – reduce crown and branch length of beech tree – Mr P Hodgson, Ellel House, Chapel Lane, Galgate.

e) 13/0129/CU – Change of use of 3 redundant outbuildings to create 2 x 2 bedroom & 1 x 1 bedroom dwelling, Mr K Drinkwater, Seftons Farm, Bay Horse Road, Ellel

It was resolved that the Council have no objections to all the above, but the Clerk was asked to comment on c) above that the no objections was subject to the installation being out of sight so it does not create an unsightly blemish in the area.

B. Other

a) **Lancs County Council** – the Parish Council had been asked if they wished to carry out public footpath maintenance at Home Farm and repair to a gate for a payment of £20. It was proposed that Cllr Greenwood inspects the site and be given delegated powers to confirm or otherwise if the work could be carried out for the price quoted.

It was resolved to proceed as above.

153/13 FINANCE

a) To consider and authorise payment of the following accounts

Mr G France – Salary December £72.00	PWLB (DD) £2059.40
PAYE December - £18.00	K A Coleman – Salary December £469.70
K A Coleman – Expenses £23.72	Karl Moss £400 (fence Galgate)
EON - £215.92 (VH)	Notice Board (Dolphinholme) £370 Mike Barron
G Hayhurst £300 posts for Dolphinholme playground	

It was resolved that all the above accounts be paid.

(b) To acknowledge receipt of following income:- insurance payment for bus shelter £898.80, electric contribution and rent cricket club £439.40, £4.60 way leave Elec NW, Punch Taverns £750

It was resolved to acknowledge the above income

(c) bank statements were checked and any income initialled.

(d) Nat West Bank – a letter had been received regarding the lack of use of the Recreation Field Committee bank account and asked what the Council wanted to do with the account.

It was resolved that the account be retained and the form signed by the Chairman.

154/13 BUDGET 2013/2014 - a draft budget had been prepared following comments made at the December meeting and had been circulated prior to the meeting. Councillor Collinson had prepared some comparison figures and gave a review to the full Council following which various points were discussed in detail:-

- i) Village Hall Repayment of Loan – Cllr O’Riordan stressed that an amount of money needed to be repaid by the Village Hall before the end of the current financial year. Cllr Helme advised that plans to increase the level of business were being implemented and that at the present time the VH were not in a position to repay any of the outstanding loan. It was agreed that this would be reviewed again in March 2014.
- ii) Newsletter – the budget of £500 was agreed and it was confirmed that a team of volunteers would be re-launching the Rhubarb News with any advertising income being paid to the Parish Council. The Parish Council would be submitting a monthly report (Cllr Helm volunteered to provide the report) and it was proposed that the Parish Council must review the draft Rhubarb News before any printing/publishing.
- iii) CCTV equipment and cameras – not to proceed
- iv) A fixed barrier for the new road – figure agreed
- v) Bollards around car park – not to proceed
- vi) Vernon Park contribution – reduced to £100
- vii) Dolphinholme Playground contribution – to be removed
- viii) Rates – it was confirmed that the Council had rates relief for financial year beginning 1st April 2014 so figure in budget could be removed.
- ix) Grants – to confirm a total of £500

It was proposed that the above budget decisions be approved and that in order to enable the Council to carry out the proposed spend, a precept of £24,000 be requested from City Council.

It was resolved to confirm the final budget and following a vote it was agreed to precept for £24,000. The vote was six Councillors in favour of the precept, Cllrs O’Riordan and Greenwood were against the precept figure and one Councillor abstained. The precept request form was signed by the Chairman, Clerk and Councillor Helme.

155/13 RECREATION ROOMS/FIELD

- i) Meters – no further progress.

156/13 SUBSIDISED BUS SERVICES – a consultation document had been received from Lancs County Council advising cuts to bus services due to a reduction in funding. It was proposed that the Parish Council object to the changes due to social isolation for residents.

It was resolved to proceed as above.

157/13 INSURANCE – figures showing a breakdown of the insurance categories and relevant costs had been circulated to members before the meeting. It was proposed by Cllr Mather that the Parish Council absorb some of the costs of the insurance rather than passing the charges to the users of the recreation fields.

It was resolved in principle to confirm the proposal and Cllr Mather was asked to provide an exact figure.

158/13 IMPROVEMENT OF ROAD JUNCTION, DOLPHINHOLME – Cllr Mather reported that he had written to County Council requesting a change in the road layout outside the church in Dolphinholme. County Council had confirmed that the road changes would be beneficial but that funding of £2500 was not available to carry out the works. Cllr Mather proposed that the Parish Council consider including this item in the 2015-2016 budget.

It was resolved to accept the above proposal.

159/13 CPRE

It was resolved to continue with membership at a cost of £29.

160/13 SECURE STORAGE OF PARISH COUNCIL DOCUMENTS

It was resolved that authority be given to the Clerk to purchase a secure cupboard to the value of £170 and that the cupboard be sited in the Village Hall.

161/13 COUNCIL DIARY – a draft diary for 2014 had been circulated prior to the meeting.

It was resolved to approve the diary.

162/13 PAYE RECORDS

It was resolved to defer this item for review at the February meeting.

163/13 CORRESPONDENCE

i) Buckingham Palace Garden Party

It was resolved that the Chairman be nominated to attend.

ii) LALC Spring Conference 5 April

It was resolved that the Council could not justify the delegate rate.

iii) LALC Training Courses

It was resolved that Cllr Blundell may attend a future course.

iv) Advertisement in Parish Council Magazine

It was resolved to forward the information to Steph Hoggarth

v) Cleveley Bridge Road Closure

It was resolved that no further action was necessary.

vi) Galgate Fairtrade Village – email correspondence had been received asking for the Fairtrade Village logo to be used on Parish Council material, documents etc. It was proposed that the logo be included on the Council's website and that the logo be included in the Rhubarb Magazine and on the Village Hall website.

It was resolved to proceed as above.

vii) Closure of Skerton Community School – following a brief discussion on whether comments should be given it was proposed that no comments would be given.

It was resolved to proceed as above.

viii) Flood Risk Management Strategy – the Council had been informed that a public consultation was taking place. It was proposed that Councillors be forwarded the email with details of the strategy and consultation events.

It was resolved to proceed as above.

PARISH COUNCIL MEETING TO BE HELD ON
MONDAY 24TH FEBRUARY 2014 AT 7.15PM
AT THE VILLAGE HALL, DOLPHINHOLME

Signed Chairman Dated