

MINUTES OF ELLEL ORDINARY PARISH COUNCIL MEETING 14.07.14

Present: Cllrs: Mr J Greenwood, Mr S Booth (Chairman), Mr M Helm, Mr M O'Riordan, Mrs V Purnell, Mr I Collinson, Mr M Blundell (arrived late), Mr P Mather (arrived late) Mrs H Helme and 1 resident.

42/14 APOLOGIES – Nil

43/14 DECLARATIONS OF INTEREST – Cllrs Booth, Helm and Helme declared an interest in any item regarding the Village Hall. Cllr O'Riordan declared an interest in item 6(b) and Cllr Greenwood declared an interest in item 6(e) and (f).

44/14 MINUTES

It was resolved that the minutes (previously circulated) of the Ordinary Parish Council meeting (09.06.14) be approved and signed by the Chairman as a true and accurate record.

45/14 OPEN FORUM

- i) Lancaster University Woodland Trails – a resident was in attendance to discuss the use of the trails around the perimeter of the University for dog walking and horses. Cllr Greenwood confirmed that he had spoken to the Head of Ground Staff at the University who had advised that they discouraged the use of the trails for dog walking etc. It was agreed that Cllr Helm would follow up with the university.
- ii) Traffic Lights, Galgate – the revised timing of the traffic lights and the pelican crossing were raised again. The Clerk was asked to chase with the Police and LCC.
- iii) Silk Mill, Galgate – it was reported that the new owners of the mill had been contacting some of the independent businesses on the site re compulsory purchase, demolishing of buildings. The resident was informed that no planning applications had yet been submitted by the owners.
- iv) Planning Application 14/00647/OUT – a resident was in attendance to discuss this planning application. Photographs of the site were shown and the resident explained the intention to enhance the area if his application was successful.

46/14 POLICE – No report had been received.

47/14 PLANNING

A. Applications to consider

a) 14/00662/FUL – erection of 1st floor extension over existing detached garage incorporating line to existing 1st floor – Mrs and Mrs Cheesbrough & Baker, 23 Vernon Crescent, Galgate

It was resolved that the Council had no comments to make on this application.

b) 14/00647/OUT – outline application for demolition of existing building and erection of 1 residential detached dwelling Mr and Mrs KI parker, Brookside, Whams Lane, Bay Horse

It was resolved that the Parish Council support this planning application as it will enhance/improve the area and local services are available to sustain this development.

c) 14/00633/VCN – erection of new supermarket, construction of new access, servicing and parking, footways, - Mr G Booth, Land at Lawsons Bridge, Scotforth Road, Lancaster

d) 14/00474/FUL – refurb of security lodge building – Mr J Lee, Lancaster University

e) 14/00568/FUL – erection of an agricultural building – Mr Park, Walkers in The Field, Scriffen Lane, Ellel

It was resolved that the Council had no comments to make on the above 3 applications.

f) 14/00590/AD – Agricultural determination of agricultural machine storage building – L M Harrison and Sons – Croft Heights Farm, Abbeystead Road, Ellel (determined by 9th July)

It was resolved to note this application.

B) Other

i) Lancaster City Council Land Allocations – a number of Councillors had recently attended the consultation events organised by City Council. It was proposed that the Parish Council comment as follows:-

- all new development to be proportional/appropriate for the area
- Sustainability and infrastructure to be considered
- support the right type of houses in the right place – houses for young people
- current drainage/flood issues
- to object to expansion of boundaries and merging of villages

It was resolved to respond as above.

48/14 FINANCE

a) To consider and authorise payment of the following accounts

Mr G France – Salary June £72.00	Garstang Timber £128.26
PAYE June - £35.60	Eon Recreation Rooms - £24.01 (DD)
K A Coleman – Expenses £25.27	Print Room (Rhubarb News) £148.50 (S Hoggarth)
Eon VH - £115.51 (DD)	Dolphinholme Show S137 £150
K A Coleman – Salary June £488.07	BDO Stoy (external audit) £360.00
One Com – email/website host £23.76	J France – grass cutting Dolphinholme £168
Carlisle Glass – Lock for recreation rooms £237.31	Galgate Horticultural Society £150.00
British Gas (VH) £191.46	

It was resolved that all the above accounts be paid.

(b) To acknowledge receipt of following income:- £70 UU repayment for repair to kerb stones, VH Insurance £740.99, rental of recreation rooms £60, football club electric £370.88, punch taverns rent £880, £5815.27 VAT repayment, Sita Grant refund £1784.62, rent Craft Centre £300, rhubarb news £20

It was resolved to acknowledge the above income

(c) bank statements were checked and any income initialled.

(d) S137 – Galgate Horticultural Society

It was resolved to pay a grant of £150 and a cheque was signed.

(e) 2013/2014 Audit – the Clerk reported that the external audit had been completed and that no issues had been raised. Members were asked to approve and accept the annual return.

It was resolved that members approve the annual return.

(f) Nat West Business Reserve Account – communication had been received from Nat West regarding interest rates and payment of interest. The Clerk reported that no other instant access accounts were available with Nat West the alternatives would be move banks or use a notice account.

It was resolved that the Business Reserve Account be retained.

(g) Budget Review – various questions about the budget were raised and it was proposed that members note that most of the budget areas are on target and that income projections were on track. It was reported that County Council would be contributing £1000 towards the new path at the playarea.

It was resolved to approve the above proposal.

49/14 WREATHS FOR WW1 COMMEMORATIVE DAY

It was resolved to purchase 2 wreaths (1 Dolphinholme/1 Galgate).

50/14 FOOTBALL NETS DOLPHINHOLME – Cllr O’Riordan reported that new nets would cost approx £70 for a pair and also advised that the hedge at the play area was in need of cutting back at a cost of £100.

It was resolved that Cllr O’Riordan be given authority to proceed with the above.

51/14 BYE LAWS – information on the process to implement bye laws had been circulated prior to the meeting and members had been asked to consider the enforcement issue of the bye laws. The Clerk explained that model bye laws are available to view on line and it was proposed that the Clerk prepare draft bye laws for consideration by members at the September meeting.

It was resolved to proceed as above.

52/14 DOG CONTROL ORDERS – the Clerk reported that she had spoken to City Council about signs for the recreation fields. It was reported that dog owners were letting dogs into the play area and ignoring the no dog signs. Dogs had also been seen on the cricket/football pitches. Cllr Collinson proposed that he contact City Council to request that an enforcement officer visit the fields. Cllr Blundell raised the issue of damage to the cricket boundary by barge owners reversing their vehicles, also the possibility of fencing at the corner of the village hall to stop people walking over the cricket pitch.

It was resolved to approve the proposal that Cllr Collinson contact City Council.

53/14 LANCASHIRE COUNTY COUNCIL – members had been asked to assess the draft criteria that had been issued for assessing subsidised bus services and to provide any comments.

It was resolved that no comments would be given.

54/14 LENGTHSMAN – work sheets had been received and the following work was highlighted:

- strimming near tennis courts/electric meter boxes – Galgate
- strim around bus shelter at Hampson Lane and remove some small saplings.

It was resolved to approve the above work.

55/14 CRAFT CENTRE – further information had been received from solicitors and it was proposed as follows:-

- Leave the lease as is for now
- Clerk to investigate a rent review
- Cllr O’Riordan stated that the Council should in future recover the legal costs for leases
- Cllr Booth to search for any communication regarding the charges for drafting the lease

It was resolved to proceed as above.

56/14 UNIVERSITY WIND TURBINE GRANT – it was reported that a grant application had been submitted to LEF for further money for the Village Hall. The Council were still awaiting the terms and conditions of the university grant so it was proposed that no further action be taken at present

It was resolved that the Council approve the above proposal.

57/14 OUTSTANDING WORKS/ACTIONS UPDATE

a) Water Meters – some of the meter readings had been taken but it was reported that various issues had come to light. It was proposed that invoices be issued to the bowling club and the allotments and that the recreation rooms and the VH meters be read.

It was resolved to proceed as above.

- b) Electric Meters – ongoing.
- c) Inspection Process – ongoing.

58/14 CORRESPONDENCE

i) Three Tier Forum – a request for an agenda item form had been received from LALC. Cllr Helm reported that normally items for the 3 Tier Forum are raised by the Parish representative.

It was resolved that no items be requested at this time.

59/14 CLERK – The Clerk was asked to draft a list of tasks so that a job split/share could be considered.

ORDINARY PARISH COUNCIL MEETING
TO BE HELD ON
MONDAY 8TH SEPTEMBER 2014 AT 7.15PM
RECREATION ROOMS, GALGATE

Signed Chairman Dated