
Ellel Parish Council

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, DOLPHINHOLME AT 19.15 MONDAY 13th APRIL 2015

Present:

Councillors: Mr S Booth (Chairman), Mr J Greenwood (Vice Chair), Mr I Collinson, Mrs H Helme, Mr M Helm,
Mr M O’Riordan, Mr M Blundell
Others: Mr G Catterson (Clerk to the Council), 7 members of the public (observers).

151/14 APOLOGIES – Mr P Mather sent word that he would be late arriving

152/14 DECLARATIONS OF INTEREST – Cllrs Booth, Helm and Helme declared an interest in any item regarding the Village Hall. Cllr Collinson declared an interest in Item 6.2.

153/14 MINUTES OF THE PREVIOUS MEETING
RESOLVED: That the minutes (previously circulated) of the Ordinary Parish Council meeting held on the 9 March 2015 be approved and signed by the Chair.

154/14 OPEN FORUM / PUBLIC PARTICIPATION

1. The Council were informed that the bench seat on the play area behind the Village Hall in Dolphinholme was broken and needed to be replaced. An additional seat was required for the play area so that parents could sit while their children were playing.
2. The play area at the recreation grounds in Galgate was also raised as both the bench seats were outside the fenced play area and if a child had an accident whilst playing, parents were not inside to give immediate help. It was requested that a bench seat be situated inside the fencing. In addition, there was very little in the play area for small children and a slide was requested. It was suggested that the closure of the gate to the play was a hazard as it blew open in a strong wind and there was a danger of children trapping their fingers in the hinge. Various solutions were discussed and further research would be carried to try to resolve this hazard.
3. Ellel 2 footpath was brought forward from an agenda item and Councillor Helm reminded the meeting that this footpath crossed the railway via a bridge that had replaced the the original crossing. The entrance, from Highland Brow required attention to a hand rail, and there was no sign showing its entry. He had asked if PROW could contribute a sign, which he suggested the Parish Council could install as per the usual agreement. He had contacted Linda Andersen at Lancashire County Council who said she would forward his concerns to be processed into reports, however she said that although Ellel are currently in the Local Delivery Scheme they had declined a number of reports sent to them for consideration. She was about to contact all Parish/Town councils to see if they wished to opt into the scheme this year so it would be dependent on them joining the scheme again as to whether they carry out this work. The Council decided to defer any decision until after they had decided whether to continue in the Local Delivery Scheme.

155/14 POLICE – No report had so far been received from the police. The Clerk stated that when it was received, the relevant sections of the report would be posted on the website.

156/14 PLANNING

Applications to consider

1. **14/01349/ADV** - Advertisement consent for the display of one non-illuminated stackerboard and four flagpoles and flags - Mr Daniel Golland, Laund Fields, Stoney Lane, Galgate, Lancaster, Lancashire LA2 0JZ. It was reported that the stackerboard and flags had already been erected and had been in position for approximately one month. However the meeting had no objection to the application.

RESOLVED: That the Council indicate they had no objection to this application.

Councillor Collinson left the meeting.

2. **15/00242/OUT** - Outline application for the erection of 2 dwellings - Mr Iain Collinson, Bond Gate Farm, Abbeystead Road, Dolphinholme, Lancaster, Lancashire LA2 9AY. This was deemed to be reasonable infill development and was supported.

RESOLVED: That the Council indicate they supported this application.

Councillor Collinson rejoined the meeting.

3. **15/00297/CU** - Retrospective application for change of use of agricultural land for the siting of mobile home for domestic use with associated landscaping Mr Ben Morris, Land Adjacent To, Chipping House, Chipping Lane, Bay Horse, Lancaster Lancashire LA2 9AQ. This was a local couple who worked in the area. The mobile home was well screened and the development was kept neat and tidy. The meeting agreed to support this application.

RESOLVED: That the Council indicate they supported this application.

4. **15/00347/VCN** - Conversion of a block of flats to one dwelling and conversion of piggeries to two detached dwellings (pursuant to the variation of condition 25 on planning permission 12/00364/CU to allow for the provision of ancillary accommodation) - Mr & Mrs K.A And V Whittingham, Hare Hill, Bay Horse Road, Ellel, Lancaster, Lancashire LA2 0QA. This was a minor change to an application that had already been agreed and therefore the application was supported.

RESOLVED: That the Council indicate they supported this application.

The Clerk reported that the following application had already been considered via email and no comment had been returned.

5. **15/00300/FUL** - Construction of a dormer to the front elevation and installation of a roof light to the rear - Mr & Mrs J Faulconbridge, 8 Airedale, Galgate, Lancaster, Lancashire, LA2 0RR

157/14 FINANCE

- a. To consider and authorise payment of the following accounts:-

Mr G France – Salary March £72.00	HMRC - March PAYE £128.48
Mr G Catterson – Salary March £365.33	Lancaster City Council - Refuse Collection £445.12
PrintRoom - Rhubarb News £206.00	Zurich Insurance plc - Annual Insurance £2484.93
e.on - Village Hall £213.12	Fields in Trust - Annual Membership £50.00
British Gas - Village Hall £345.32	

RESOLVED: That the Council agree payment of all the above accounts

- b. To acknowledge receipt of following income:

Punch Taverns - Rent £880.00	Lancaster City Council - Precept £24720.00
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The Council noted receipt of these payments.

- c. The Clerk informed the meeting that he was still having difficulty in obtaining the bank statements owing to being given the incorrect forms on two occasions.

158/14 EXTERNAL AUDIT PAPERS – the Clerk informed the Council that he had received the forms for the “Annual return for the financial year ended 31 March 2015” for the purpose of external audit.

159/14 LENGTHSMAN - The Clerk asked the Council for a list of work for the Lengthsman to carry out during the following month. These was detailed as follows:

1. A general tidy up, remove twigs litter and other debris around Dolphinholme but in particular, the play area.

2. Cut back the overgrowth on the waste ground between Galgate Recreation football field and the canal bank.
3. Cut back the hedge that is adjacent to the old Police Station.

160/14 REQUEST TO PROVIDE A SEAT AT HIGHLAND BROW – It was recognised that there had been a bench seat at Highland Brow in the past but that it had disintegrated some years ago. The Council agreed that a bench seat should be provided here again and they would investigate funding for this.

161/14 CORRESPONDENCE

1. Lancaster City Council - Nominate important local green spaces – The Council decided to nominate the area between the river and Conder Green Road that could be an extension to the Recreation Fields.
2. Lancaster Highways and Transport Masterplan Consultation – The Council agreed that it would be useful to arrange a consultation meeting for residents of the Parish to discuss the relocation of the M6 Junction 33 or the provision of an additional junction.
3. LALC Minutes and Agenda - noted
4. Pension Session – as the Clerk reported that he would not be asking the Council to contribute to a pension there was no point in attending the meeting on pension provision.
5. New Community Rights Support and Grant Opportunities – Councillors agreed that they would consider this opportunity further.
6. Funding Opportunity for Fields in Trust-protected sites – Councillors agreed that a grant application be submitted for a bench seat and children’s slide for the Galgate play area together with 2 bench seats for Dolphinholme play area and the cost of placing much at the base of the new hedge that bounded the play area. Both sites had been the subject of previous Fields in Trust assistance.
7. LALC Newsletter - noted
8. Galgate Horticultural Society Application for a Parish Council Grant to assist with the costs of the show.

RESOLVED: That the Council award a grant of £150 towards the costs of the show.

9. Public telephone kiosk at Five Lanes End – The Clerk reported that he had sent an email to BT expressing the Council’s concern that the problem of the damaged kiosk had not been addressed for over a month since it was reported. He would inform Councillors as soon as he received a reply.
10. Dog Waste and Rubbish – Canal Bridges 86 -88, Galgate. The Council agreed to request the siting of a bin on the south side of Galgate between the Craft Centre and the Plough Inn, adjacent to the bus stop as suggested by Margaret Hollstein.

The meeting closed at 20.15hrs

Date and time of next meeting – 18th MAY 2015 –PARISH COUNCIL MEETING
DOLPHINHOLME VILLAGE HALL - 7.15PM

Signed Chairman Dated