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# Ellel Parish Council

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## Minutes of the parish council meeting held at the Galgate Recreation Rooms on Monday 11<sup>th</sup> December 2017 at 7.15pm.

### Present:

Cllr S Booth, Cllr I Collinson (chairman), Cllr J Greenwood, Cllr H Helme, Cllr M Helm, Cllr P Mather, Cllr D Whitaker (vice- chairman) Cllr N Wilson.

Gill Mason - clerk.

Two members of the public present.

Welcome to Cllr Nigel Wilson.

### 144/17 Apologies for absence.

Cllr M O' Riordan.

### 145/17 Declarations of interest.

Cllrs Booth, Helm and Helme declared an interest in any item regarding Ellel Village Hall.

### 146/17 Approve and sign minutes of the parish council meeting held on Monday 13<sup>th</sup> November 2017.

It was resolved that the minutes be signed and approved as a true record of the meeting by Cllr Collinson.

Proposed by Cllr Greenwood.

Seconded by Cllr Booth.

### 147/17 Open forum.

A representative from the bowling club enquired whether there had been any further development on the clearing of the pathway and a new gate for pedestrian access to the club.

### 148/17 Planning applications.

17/01356/FUL Proposal : Erection of a single storey front extension and single storey rear extension For : Mr & Mrs C. Hughes Site Address : 2 Elm Avenue, Galgate, Lancaster, Lancashire, LA2 0NR.

***The parish council have no observations.***

17/00944/OUT Proposal : Outline application for the demolition of existing agricultural buildings, retention and residential conversion of stone barn for up to 2 dwellings and erection of up to 73 dwellings with associated access For : Hollins Strategic Land LLP Site Address : Ward Field Farm, Main Road, Galgate, Lancaster, Lancashire.

***The parish council object to this planning application as the land is a flood risk area, there are no places in the local school to accommodate for children at this potential development and the amount of traffic the development will generate cannot be accommodated by the current highway.***

Proposed by Cllr Greenwood.

Seconded by Cllr Helme

17/00028/REF Appeal By: Mr Ken Drinkwater Appeal Description: Retrospective application for the change of use of land for the siting of two mobile home units, one for temporary living accommodation and one for temporary storage for one year Site Address Hampson House, Hampson Lane, Hampson, Lancashire.

***The parish council have no observations.***

Proposed by Cllr Booth  
Seconded by Cllr Helme  
(No observations:4, object:1, support:1, Cllrs Whitaker and Helm abstained from voting)

#### **149/17 Finance**

##### **Payments.**

Gill Mason- clerk's wages £843.09 and expenses £52.93	£896.02
Eon electric bills (D/D)	£265.94/£83.75/102.24
Insurance (D/D)	£160.50
Lancaster City Council pavilion rates	£112.70
Solar LCC payment	£622.10
Frances Forestry Grass cutting and strimming Apr- Oct	£1368.00
Water Plus	£378.88
Garstang cleaning specialists Ltd (decking cleaning)	£174.00
HES electrical (rec room lights and pat testing)	£252.00

##### **Neighbourhood grant**

Room hire Dolphinholme Village Hall	£120.00
Consultants fees	£2224.32

***It was resolved that the above payments be made.***

***Proposed by Cllr Mather***

***Seconded by Cllr Wilson***

##### **Receipts**

Art club rec room hire	£100.00
Band rec room hire	£15.00
Band rec room hire	£15.00
Band rec room hire	£25.00
Groundwork zipwire grant	£2000.00

##### **Petty cash**

Cash payments for rec room hire	£330.00
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#### **150/17 Village flood review.**

Steph Hoggarth has informed the parish council that there will be drop in sessions with the Environment Agency on the 19th and 20<sup>th</sup> December and a meeting regarding an emergency plan will take place on the 1<sup>st</sup> February.

It is noted that the residents and volunteers responded amazingly well during the emergency. The Village Hall will be used in future emergencies as the central hub and this information will be given to the community.

#### **151/17 Precept and budget preparation.**

The clerk had previously circulated the budget and precept figures for consideration. The parish council requested a more detailed projected income as well as expenditure for the next meeting. It was resolved that the base rate be raised by 1% per household based on band D. The clerk cannot calculate the precept until Lancaster City Council provide the tax base figures.

Proposed by Cllr Mather.

Seconded by Cllr Helme.

#### **152/17 Neighbourhood plan update.**

No update.

**153/17 Footpath clearing, Main Road.**

No update.

**154/17 Village Hall solar panels income update.**

The clerk has raised a cheque to send to LCC. This should satisfy Eon's and Ofgem's criteria regarding the required payback contribution.

**155/17 Ellel Quarry traffic.**

Cllr Greenwood reported that wagons from Ellel quarry have been using routes around the parish that they shouldn't use, including Whams Lane. He has spoken to the quarry company and they said they would monitor their wagons. Cllr Greenwood asked the councillors to note if they see the wagons on restricted roads.

**156/17 Noticeboard maintenance.**

Cllr Collinson will complete the repairs, sanding and staining of the Galgate noticeboard.

**157/17 Dolphinholme sign replacement.**

Cllr Collinson has contacted the original supplier of the dolphin, Mr G Whittley, who on his return from holiday will make a new a new dolphin to the original specification.

**158/17 Recreational field area and recreation rooms.**

***Bowling Club gate.***

Three quotes are needed for the clearing of the pathway and the new gate. Cllr Helm is applying to the wind turbine fund for a grant but needs costs to put into the application. James Gardner and Paul Dearden will be contacted to tender and Cllr Wilson will enquire about a third contractor.

***Heaters for the rec rooms.***

The clerk was asked to circulate the quote for the Dolphinholme Village Hall heaters to the parish council for consideration.

***Ongoing repair & maintenance review.***

The cricket changing room needs cleaning and maintenance. The parish council will meet with the cricket team representative to discuss the use of the rec rooms for the upcoming season.

***CCTV camera quote.***

The cost of a new camera and system installation on the recreation room roof would cost £650.00. The parish council would like a wireless camera placing, to connect to the village hall system which would be approximately £160.00.

It was resolved that the clerk purchase a CCTV camera for the rec rooms roof.

Proposed by Cllr Collinson.

Seconded by Cllr Mather.

**159/17 Zipwire grant update.**

It was resolved that the £2,000 (2<sup>nd</sup> part of the grant that the parish council has received) be spent on replacing the decking outside the rec rooms, as this will be used as access to the zipwire.

The parish council will ask three contractors to tender for the works.

**160/17 Church land purchase and Byelaw update.**

No update.

**161/17 CPRE membership renewal.**

It was resolved that the parish council renew their membership at a cost of £50.00.

Proposed by Cllr Helme.

Seconded by Cllr Mather.

**162/17 Clerks report, police report and correspondence.**

Community Governance review – noted.

**163/17 Date and time of next meeting.**

Monday 8<sup>th</sup> January 2018 at 7.15 pm at Dolphinholme Village Hall - agenda items to be submitted by

**Sunday 31st December 2017 at 5pm.**

Meeting closed at 9.12pm

Signed ..... (Chairman) Date .....