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# Ellel Parish Council

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## Minutes of the parish council meeting held at the Galgate Recreation Rooms on Monday 11<sup>th</sup> September 2017 at 7.15pm.

### Present:

Cllr S Booth, Cllr I Collinson (chairman), Cllr J Greenwood, Cllr H Helme, Cllr M Helm, Cllr P Mather, Cllr M O' Riordan, Cllr D Whitaker (vice- chairman).

Gill Mason - clerk.

Helen Ryan – public realm officer.

Seven members of the public present.

### 91/17 Apologies for absence.

None.

### 92/17 Declarations of interest.

Cllrs Booth, Helm and Helme declared an interest in any item regarding Ellel Village Hall.

### 93/17 Approve and sign minutes of the parish council meeting held on Monday 10<sup>th</sup> July 2017.

It was resolved that the minutes be signed and approved as a true record of the meeting by Cllr Collinson.

Proposed by Cllr O'Riordan.

Seconded by Cllr Greenwood.

### 94/17 Open forum.

Helen Ryan, the Lancaster City Council Public Realm Officer attended the meeting and told the parish council that the Beech Avenue playpark redevelopment levy was being held by Lancaster City Council and there are two years left to spend the amount. The levy is £21,500 and the playpark committee can also apply for other means of funding to pay for extra equipment.

Once the committee decides on a playpark plan/ design this can then be submitted to Lancaster City Council for approval to make sure that proposed equipment will meet equipment and safety regulations.

### 95/17 Planning applications.

Application No. : 17/00901/FUL Proposal : Demolition of redundant buildings and existing kitchen, erection of single storey extensions to sides and rear, installation of mezzanine floor, 5 velux windows and decking and terrace area to the rear For : Mr Craig Wilkinson Site Address : Bay Horse Hotel, Saltoake Road, Bay Horse, Lancaster, Lancashire.

***The parish council has no observations.***

Application No. : 17/00944/OUT Proposal : Outline application for the demolition of existing agricultural buildings and erection of up to 75 dwellings with associated access For : Hollins Strategic Land LLP Site Address : Ward Field Farm, Main Road, Galgate, Lancaster.

***The parish council object to the application as the development takes the village nearer to the boundary of Lancaster. More developments around this area could cause future flooding problems.***

Application No. : 17/00804/REM Proposal : Reserved matters application for the erection of a detached dwelling with detached garage For : Mr Karl Moss Site Address : Land Adjacent To Highfield, Wagon Road, Dolphinholme, Lancashire.

***The parish council has no observations.***

Application No. : 17/00827/FUL Proposal : Demolition of garage and erection of nine dwellings including landscaping, parking and access For : Marcus Worthington Site Address : Bay Horse Garage, Abbeystead Lane, Dolphinhholme.

**The parish council supports the application.**

Application No. : 17/00970/OUT Proposal : Outline application for the development of 18 residential dwellings For : Mr & Mrs D Wallbank Site Address : Land At Higher Bond Gate, Abbeystead Road, Dolphinhholme, Lancaster, Lancashire.

**The parish council object to this application:**

**The scale of the proposed development will have a detrimental affect on the small rural village of Dolphinhholme.**

**The development will increase traffic along the single track, country lanes, which currently the roads are not equipped for, which will be a safety issue.**

**The sewage system is not equipped for extra housing waste, the main systems for Dolphinhholme are septic tanks which already flow to the treatment works which overflow during heavy rainfall into the river. This extra waste form the development will have a negative impact on the environment.**

**There is a flood risk on the proposed development site from the brook adjacent to the land, any development will cause further run off in to the stream.**

**There is no public transport or large enough facilities and amenities to cater for the increase in population which this development will bring to the small rural village.**

It was resolved that the parish council submit the above responses.

Proposed by Cllr Helm.

Seconded by Cllr Whitaker.

## **96/17 Finance**

### **Payments.**

Gill Mason- clerk's wages £737.70 and expenses £30.80	£768.50
Eon electric bills (D/D)	£223.02/121.22/£92.19/£187.03
Insurance (D/D)	£160.50
Dolphinhholme Village show donation	£150.00
Bay camera CCTV installation	£4020.00
Rhubarb advertising	£13.50
BDO (external auditors)	£360.00
D. Whitaker signage reimbursement	£21.67
I.Collinson rec area signage board fittings reimbursement	£171.42
Chadwicks supply Dolphinhholme village hall windows	£7134.88
Karl Moss fitting of Dolphinhholme village hall windows	£1875.00
D.Whitaker reimbursement - £159.89 water meter and equip /£39.99 keysafe	£199.98
Water Plus	£760.12
<b><u>Football Pavilion</u></b>	
Hogarth Plumbing	£4177.95
HES VAT	£632.92
<b><u>Zipwire</u></b>	
Iain Collinson, reimbursement - The zipwire company	£699.99

The two invoices received for the Dolphinhhome village hall windows and doors (materials and installation), do not reflect the original quotation received from Karl Moss. The parish council need to receive the quotations from both Karl Moss and Chadwicks including vat. The clerk will request

that the correct quotations are submitted to complete the parish council's financial standing orders procedure.

It was resolved that the above payments be made.

Proposed by Cllr Helme.

Seconded by Cllr Booth.

**Receipts.**

Craft car park rent	£300.00
Recreation room hire (craft)	£60.00
Recreation room hire (band)	£10.00
Recreation room hire (band)	£35.00

**97/17 Neighbourhood plan update.**

The second grant has been received and the clerk has the detailed forecast of what the neighbourhood plan group are planning to spend on the plan.

The clerk will submit an invoice for administration costs for reimbursement to the neighbourhood plan group for stamps, stationery and ink for the third tranche grant application.

**98/17 Beech Avenue playpark and section 106 update.**

Cllr Helme and the clerk will work with the playpark committee to secure grant funding for play park equipment.

**99/17 Village Hall solar panels income update.**

The clerk has been asked by Eon Yourfit to submit three more application requests. The LEF has said that the third party 10% grant contribution cannot be paid back, as the regulator, OFGEM, say that this makes the grant invalid. Eon won't process the application until the grant is paid back.

The clerk was asked to contact LALC for advice.

**100/17 Recreational area and recreation rooms.**

The clerk asked if it was possible to look at the cost of new heaters for the recreation rooms. In winter it is very cold and the heaters don't heat up the room quick enough for users. Also, the lighting around the recreation room isn't enough for users to safely access the rooms in the dark. The clerk, Cllr Collinson and Cllr Mather will look at suppliers and costs for heaters and lights to present at the next meeting.

**101/17 Treat day steel container siting.**

The clerk liaised with the cricket team and Steph from the Treat Committee regarding the siting of the container. The committee have access to the container which won't cause obstruction to the cricket team's container.

The parish council request that the container is painted to blend into the surroundings.

**102/17 Zipwire working group update.**

Cllr Collinson reported that the zipwire equipment is currently under construction and should be assembled and ready for inspection by the end of September. The clerk informed the parish council that invoices and photographic evidence of the zipwire has been requested by the Groundworks grant team.

**103/17 CCTV purchase review.**

The CCTV has been installed and the clerk will have training on how to access the recordings if and when necessary. The software will be uploaded on to her laptop.

The clerk was asked to source more CCTV signage for the recreation field.

**104/17 Update on purchase of windows and doors for Dolphinholme Village Hall.**

The windows and doors have been installed. There was a £384.88 overspend due to the purchase and installation of materials that were required.

**105/17 Church land purchase and Byelaw update.**

Cllr Helme reported that the land swap between the residents won't happen and asked the clerk if she could write to Ms McCellan, to formally request to purchase the land.

**106/17 Dolphinholme park drainage update.**

No update

**107/17 Galgate notice board.**

The Galgate notice board on the Main Road is in need of maintenance and a new lock needs fitting. Cllr Collinson offered to repair the notice board.

**108/17 Clerks report, police report and correspondence.**

Burst water pipe letter – noted.

Bowling Club gate request - noted.

Meeting closed at 8.39pm

**Date and time of next ordinary meeting**

Monday 9<sup>th</sup> October 2017 at 7.15 pm - agenda items to be submitted by **Sunday 1<sup>st</sup> October at 5pm.**

Signed ..... (Chairman) Date .....