

---

# Ellel Parish Council

---

## Minutes of the parish council meeting held on Monday 10<sup>th</sup> December 2018 at 7.15pm at the Galgate Recreation Rooms.

Present: Cllr S Booth, Cllr I Collinson (chairman), Cllr J Greenwood, Cllr H Helme, Cllr P Mather, Cllr N Wilson.

Gill Mason - clerk.

Seven members of the public.

### **176/18 Apologies for absence.**

Cllr M O’Riordan, Cllr D Whitaker (vice- chairman).

### **177/18 Declaration of interests.**

Cllr Booth and Cllr Helme declared an interest in any agenda item relating to Ellel Village Hall.

### **178/18 Minutes of the last meeting.**

It was resolved that the minutes of the meeting held on Monday 12<sup>th</sup> November 2018 were approved and signed by the chairman.

Proposed by Cllr Greenwood.

Seconded by Cllr Helme.

### **179/18 Open forum.**

A bowling club representative said that the minutes from July were incorrect and that the clerk had omitted information on behalf of the parish council. The clerk explained that she had not omitted information and that the minutes had been approved with no amendments, in September, by the parish council. The clerk explained that she had correspondence by email with the representative over the past two months. The bowling club representative then said that they had requested a metal gate, that Cllr Collinson would pay for the gate and fence alterations himself and that the club wanted the gate rectifying before the grant had been received.

A parishioner informed the parish council that the Environment Agency would like to install a level gauge on his land to monitor the water levels of Whitley Beck. The EA would have open passage over the resident’s land for two years. The resident has not yet signed the contract.

### **180/18 Planning.**

Land at Home Farm update.

The planning application has not been submitted to Lancaster City Council. Cllr Helme and Cllr Collinson attended the presentation of the proposed plans for the land around Ellel Grange.

18/01487 FUL Change use of existing building from storage and distribution (B8) to light industrial (B1) Mr Newhouse Address : Stoney Brook Farm, Stoney Lane, Galgate, Lancaster, Lancashire.

**The parish council would like more information on the application regarding the details of (B8) light industrial.**

### **Cllr Helme declared an interest in this agenda item.**

18/00029/HAS Appeal By: Mr & Mrs J Barnes Proposed Development: Erection of a two storey side extension Site Address 1 Downham Cottages, Chapel Lane, Galgate, Lancaster, Lancashire.

### **The parish council has no observations.**

It was resolved that the above responses be submitted to Lancaster City Council Planning Department.

Proposed by Cllr Booth.  
Seconded by Cllr Mather.

**181/18 To consider the payments to G.Hayhurst - posts from 2016 and repair of the seesaw.**

It was resolved that the invoices be paid to G Hayhurst. The clerk will inform Mr Hayhurst not to repair any parish equipment without the authorisation of the parish council and request that his invoices are submitted within the financial year of the works being completed.

Proposed by Cllr Mather.  
Seconded by Cllr Helme.

**182/18 Finance**

**Payments**

Gill Mason- clerk's wages	£859.73
Clerk's expenses	£74.50
Insurance – NFU Mutual (D/D)	£152.36
Eon electric bills (D/D)	£61.75
Water Plus (D/D)	£442.13

It was resolved that the above payments be made.

Proposed by Cllr Booth.  
Seconded by Cllr Helme.

**Receipts**

Recreation room bookings (cash)	£296.00
Recreation room bookings (cheque)	£25.00
Bowling Club grant	£10,000
Tennis Club – donation to refurbishment	£914.85
Allotment water reimbursement	£84.00

**Petty cash**

Christmas lights	£12.98/£47.97
------------------	---------------

**183/18 Recreational field area and recreation rooms.**

***Bowling club grant update***

The metal gate has been installed which fulfils the original grant application. Cllr Mather will contact the windturbine fund and ask for the grant to be sent to the parish council account.

***Decking repair update CCTV update***

Cllr Collinson has asked three tenders to quote for the repair / replacement of the decking area. He has not received any response.

The decking is slippery and hazardous for the recreation room users. Cllr Collinson and Cllr Mather will install decking grippers from the ramp to the recreation room door.

***Car park lights for winter update***

Cllr Wilson and Cllr Collinson have received three quotes for the wireless light connection for the car park.

It was resolved that the parish council go ahead with the installation of the wireless system at a cost of £724.80 including vat. The contractor will be asked to add a timed switch to the system, up to a cost of £100.

It was resolved that the village hall will share a 50% cost with the parish council.

Proposed by Cllr Mather.  
Seconded by Cllr Greenwood.

**184/18 Churchyard purchase update.**

The clerk was asked to contact Lancaster City Council regarding the process of the compulsory purchase order of land for the new churchyard, on behalf of the parish council.

**185/18 Budget and precept 2019/2020 preparation.**

The clerk circulated the current budget to the parish council and a draft budget for 2019/2020. It was resolved that the amended budget be adopted by the parish council and the precept be set at the January meeting.

**186/18 Renewal of CPRE subscription review.**

It was resolved that the parish council renew the CPRE subscription for 2019 at a cost of £50.00. Proposed by Cllr Mather. Seconded by Cllr Booth (Vote 4:2 in favour)

**187/18 Reports and correspondence.**

No reports or correspondence received.

**188/18 Date and time of next meeting.**

Monday 14<sup>th</sup> January 2019 at Galgate Recreation Rooms.

The meeting closed at 9.41pm

Signed.....Date.....