
Ellel Parish Council

Minutes of the parish council meeting held at Dolphinholme Village Hall on Monday 9th July 2018 at 7.15pm.

Present: Cllr S Booth, Cllr I Collinson (chairman), Cllr J Greenwood, Cllr M Helm, Cllr H Helme, Cllr P Mather, Cllr D Whitaker, Cllr N Wilson.

Gill Mason - clerk.

Two members of the public.

111/18.Apologies for absence.

Cllr O'Riordan.

112/18.Declaration of interests.

Cllr Helme and Cllr Booth declared an interest in any agenda item relating to Ellel Village Hall.

113/18.Minutes

It was resolved that the minutes of the meeting held on Monday 11th June 2018, were approved and signed by the chairman.

Proposed by Cllr Greenwood.

Seconded by Cllr Booth.

114/18.Open forum

No issues / reports raised.

115/18.Planning applications.

18/0100/TPO Proposal: Pruning of an oak tree For : Mr G Elliott Site Address : Low Abbey, Bay Horse Lane, Bay Horse, Lancaster, Lancashire.

The parish council has no observations.

18/00828/PAD Proposal: Prior approval for demolition of building For: Mr Brian Hilton Site Address: Central Garage, Main Road, Galgate, Lancaster, Lancashire LA2 0JH

The parish council has no observations.

18/00714/FUL Proposal: Change of use of camping bothy to a 1-bed dwelling, creation of a garden area, construction of boundary walls and erection of a fence For : Mrs Jill Bargh Site Address : Camping Bothy, Sellerley Farm, Conder Green Road, Galgate, Lancaster.

The parish council has no observations.

18/00410/FUL Erection of a two storey and single storey rear extension Mr and Mrs W. Maclachlan Address : 3 Rose Grove, Galgate, Lancaster, Lancashire, LA2 0P.

The parish council has no observations.

It was resolved that the above responses be submitted to Lancaster City Council Development Control Department.

Proposed by Cllr Helme.

Seconded by Cllr Booth.

116/18.GDPR update and ICO data protection fee consideration.

The clerk has audited the parish archive and shredded documents that do not need to be retained.

The clerk advised the councillors to create new parish council email addresses, instead of using their personal email accounts for correspondence. The parish council also needs to register with the ICO to comply with the data processing regulations.

It was resolved that the parish council register with the ICO at a cost of £35.00 per annum.

Proposed by Cllr Mather.

Seconded Cllr Whitaker.

117/18.One.com website renewal fee.

It was resolved that the renewal fee for the domain name and hosting of the website be paid at a cost of £71.62.

Proposed by Cllr Helme.

Seconded by Cllr Mather.

118/18.Finance

Payments.

Gill Mason- clerk's wages £1058.13 and expenses £54.99(June) (GDPR extra hours over 2 months/ Shredder purchase)	£1113.12
Gill Mason- clerk's wages £859.73 and expenses £83.48 (July)	£943.21
Insurance – NFU Mutual (D/D)	£152.47
Eon electric bills (D/D)	£103.02/158.50
PWLC loan (D/D)	£1895.00
Bay cameras CCTV installation	£276.00
One.com website renewal	£71.62
ICO annual fee	£35.00
Galgate Gaslight show donation	£150.00

Bowling club gate

Haldane fisher	£165.33
James Gardner	£984.00
James Gardner	£846.00
Karl Moss	£240.00

It was resolved that the above payments be made.

Proposed by Cllr Helme.

Seconded by Cllr Wilson.

Receipts

Recreation room bookings (cheque)	£25.00
Punch Tavern car park rent	£880.00
Ellel Village Hall electric reimbursement	£2196.04
Recreation room bookings (cash)	£40.00
Allotment society water charge reimbursement	£45.50

119/18.Dolphinholme tennis court donation request.

It was resolved that the parish council contribute £3000.00 to the resurfacing and line marking of the tennis area.

Proposed by Cllr Helme.

Seconded by Cllr Mather.

120/18.Recreational field area and recreation rooms.

Bowling club gate update and response to the chair's queries over the grant application.

(The chairman adjourned the meeting to allow the bowling club members to speak)

The bowling club representatives told the parish council that they would not be signing the wind turbine grant's terms and conditions to release the money, until the job was finished to their satisfaction. They would also like copies of the invoices from the contractors.

Cllr Whitaker said it was not right for the club not to sign the documentation to release the money.

Cllr Mather will ask the wind turbine fund committee, if the applicant's name on the form can be changed from the bowling club to the parish council. This will allow funds to be paid into the parish council account, as it has already spent the money on the project for the bowling club.

Cllr Helm, who had applied for the grant on behalf of the bowling club, stated that these problems had never arisen before. He has applied for many project grants and they have always been successful. He had liaised with the chairman of the bowling club to complete the application form and presented the quotes to her before work had commenced.

Cllr Collinson proposed that he would make the gate higher for the club, in the first instance, and when the funds are paid in to the parish council account, the bowling club can then address the parish council with their request to change the gate, fence and path to make it satisfactory.

Decking repair update.

The hot weather is affecting the tanned wood. The contractor will wait until the weather is cooler to start repairing the decking.

Installation of broadband for the recreational area costs.

It was resolved that the clerk set up the new broadband for the village hall and then invoice Ellel Village Hall for the set up and monthly payments.

Proposed by Cllr Wilson.

Seconded by Cllr Mather.

Dog bin and grass cutting around the play area.

The small bin by the play area at Galgate is overflowing with dog poo bags. Cllr Whitaker has emptied the bin and strimmed the area. The parish council want to encourage dog owners to pick up mess and keep the area tidy.

Cllr Collinson will ask the village contractor, to empty the bin weekly into the large wheelie waste bin by the recreation rooms. The clerk will ask Lancaster City Council to drive the wagon down to the rooms to empty the two bins, as currently they have to be taken to the top of the recreational area to be emptied.

Litter picking the recreation areas and car park.

A resident has asked if he can litter-pick the area with volunteers. The clerk will contact the volunteer to ask about their risk assessment and organised event.

Car park lights for winter request.

Cllr Collinson will enquire with Bay Communications on how the electrics for the lights can be installed remotely and report back at the next meeting.

121/18.Parish management and maintenance.

Repair of Stoney Lane seating.

Cllr Whitaker would like to repair the seating and will need wood supplying to complete the works.

It was resolved that the parish council purchase wood up to an amount of £50.00.

Proposed by Cllr Booth.

Seconded by Cllr Helm

Livestock footpath handrail repair.

Cllr Mather will contact LCC to request that the handrail is repaired.

122/18.Footpaths – Salford Road and A6.

The clerk will report the two footpaths to LCC Highways for urgent maintenance, as they are not safe for pedestrian use.

123/18.Beech Road playground grant.

No update.

124/18.Churchyard purchase update.

The clerk contacted Turners in Bentham to ask advice on the potential compulsory purchase of land to extend the churchyard.

The agent advised that the parish council hire a solicitor for preliminary advice on how to move forward with the purchase and receive a breakdown of potential costs including land purchase. Cllr Collinson will contact Harrison Drury solicitors to book an appointment with himself, Cllr Helme and Cllr Whitaker.

125/18.Football fencing installation request.

It was resolved that the parish council will not purchase extra fencing for the football pitch, but do not have any objections to the football club erecting fencing themselves.

Proposed by Cllr Collinson.

Seconded by Cllr Booth.

126/18.Christmas tree siting consideration.

The parish council will look at potential sites, electrical supplies and Christmas tree donation for the September meeting.

127/18. Request to use an unused part of the recreation area as a 'pick your own' veg plot.

It was resolved that the parish council will not allow the unused area to become a pick your own plot.

Proposed by Cllr Collinson.

Seconded by Cllr Greenwood.

(A vote of 4:3 against with one abstention)

128/18.Police report and correspondence.

Thank you from the Dolphinholve neighbourhood plan group.

Thank you from the Dolphinholve village show committee.

Dolphinholve Primary School PTA – donation request.

129/18.Date and time of the next meetings.

Monday 10th September 2018 at the Galgate Recreation Rooms

Monday 8th October 2018 at Dolphinholve Village Hall

Monday 12th November 2018 at the Galgate Recreation Rooms

Monday 10th December 2018 at the Galgate Recreation Rooms

The meeting closed at 9.48pm