
Ellel Parish Council

Minutes of the parish council meeting held on Monday 14th January 2019 at 7.15pm at the Galgate Recreation Rooms.

Present: Cllr I Collinson (chairman), Cllr J Greenwood, Cllr H Helme, Cllr P Mather, Cllr M O’Riordan, Cllr D Whitaker (vice- chairman) Cllr N Wilson.

Gill Mason - clerk.

Two members of the public.

19/1 Apologies for absence.

No apologies received.

19/2 Declaration of interests.

Cllr Helme declared an interest in any agenda item relating to Ellel Village Hall.

Cllr Greenwood and Cllr Wilson declared an interest in the planning application 18/01533/FUL and

Cllr Greenwood declared an interest in planning application 18/01549/FUL.

19/3 Minutes of the last meeting.

It was resolved that the minutes of the meeting held on Monday 10th December 2018 were approved and signed by the chairman.

Proposed by Cllr Wilson.

Seconded by Cllr Mather.

19/4 Cooption of new councillor.

It was resolved that Mr Stuart Walsh be co-opted on to the parish council.

Proposed by Cllr Helme.

Seconded by O’Riordan.

19/5 Open forum.

The residents that attended the meeting, updated the parish council on the flood action group.

There are currently over 200 members (individuals and business owners). This year they will create an emergency plan. They have liaised with LCC, United Utilities and the Environment Agency. Flood wardens are currently being recruited who will help residents in the event of an emergency. An information update sheet was circulated to the parish council.

19/6 Planning.

18/01533/FUL Erection of a slurry store : Mr William Rhodes Address : Barrow Greaves Farm, Barrow Greaves, Ellel, Lancaster, Lancashire.

No observations.

Proposed by Cllr Whitaker.

Seconded by Cllr Helme.

18/01574/FUL Construction of a dormer extension to the rear elevation incorporating Juliet balcony Mr and Mrs Thompson 24 Wharfedale, Galgate, Lancaster, Lancashire.

No objections.

Proposed by Cllr Helme.

Seconded by Cllr Wilson.

18/01583/OUT Proposal : Outline application for erection of two dwellings (C3) and associated access For : Mr & Mrs Armer Site Address : Land Adjacent To Stonehaven, Bay Horse Lane, Bay Horse, Lancaster, Lancashire.

The parish council support the application.

Proposed by Cllr Whitaker.

Seconded by Cllr Wilson.

18/01509/FUL Erection of a dwelling house with associated access. Mr Craig Wilkinson. Bay Horse Hotel, Saltoake Rd, Bay Horse, Lancaster.

The parish council object to the application.

The erection of a dwelling on the car park will reduce the capacity of parking spaces for the Bay Horse pub, restaurant and function room users, which will have a negative impact on the business.

Proposed by Cllr Mather.

Seconded Cllr Whitaker.

18/01549/FUL Proposal : Demolition of agricultural building, erection of a detached residential dwelling, a garage/workshop, installation of solar array panel, erection of two polytunnels and creation of an attenuation pond For : Mr Ken Parker Site Address : Brookside, Whams Lane, Bay Horse, Lancaster, Lancashire.

No observations.

Proposed by Cllr Helme.

Seconded by Cllr Mather.

19/00008/LB Proposal : Listed building application for the installation of a replacement roof, windows, internal and external doors, repairs to masonry, removal of front step and installation of a new ramp, installation of flooring, partition walls, ceiling and boarding of internal walls and the fitting of new kitchen and toilet facilities For : Mr Andy Taylor Site Address : St Marys Church, Main Road, Galgate, Lancashire.

The parish council support the application.

Proposed by Cllr Helme

Seconded by Cllr O’Riordan.

19/00007/FUL Proposal : Installation of a replacement roof, windows and doors, removal of front step and installation of a new ramp and creation of new access road For : Mr Andy Taylor Site Address : St Marys Church, Main Road, Galgate, Lancashire.

The parish council support the application.

Proposed by Cllr Helme

Seconded by Cllr O’Riordan.

19/7 Zipwire repair and maintenance.

The seat on the zipwire needs replacing. The clerk was asked to purchase a new seat up to the amount of £100.00.

Proposed by Cllr Mather.

Seconded by Cllr O’Riordan.

19/8 Finance

Payments

Gill Mason- clerk’s wages	£859.73
Clerk’s expenses	£74.50
Insurance – NFU Mutual (D/D)	£152.36
Eon electric bills (D/D)	£53.64/525.18

Water Plus (D/D)	£442.13
G Hayhurst – repair to seesaw and galvanised post fit	£695.00
CPRE subscription	£50.00
PWLB Loan	£1877.40

It was resolved that the above payments be made.

Proposed by Cllr Helme.

Seconded by O’Riordan.

G Hayhurst (bowling club gate)	£200.00
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The invoice was presented at the meeting and was not listed on the agenda for authorisation. It was resolved that the payment be made.

Proposed by Cllr Helme.

Seconded by Cllr Mather.

Receipts

Recreation room bookings (cheque)	£25.00
Punch Taverns car park rent	£880.00
Electricity NW wayleave	£4.60
Craft Centre car park rent	£300.00

Petty cash

Battery pack and batteries for the Christmas Tree/D batteries	£23.97
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Budget and precept 2019/2020 adoption.

It was resolved that the parish council adopt the budget and a precept amount of £28,638.92 be set for 2019/2020.

Proposed by Cllr Whitaker.

Seconded by Cllr Greenwood.

19/9 Recreational field area and recreation rooms.

Bowling club grant update

Cllr Mather reported that the metal gate has been installed and windturbine fund representative has completed a site visit. The parish council have fulfilled the original grant application requirements and should receive the grant soon.

Decking repair update

Four quotes have been received from tenders. It was resolved that the parish council has the decking repaired by MJC property services at a cost of £4450.00.

Proposed by Cllr Helme.

Seconded by Cllr Mather.

CCTV update

The software was supposed to be installed on the clerk’s device in December but the technician from Bay Communications didn’t turn up to the appointment. The software will be installed on the 18th January.

Car park lights update

The car park lights and timer will be installed at the end of January.

It was resolved that the parish council go ahead with the retrospective planning application for the recreation room and changing room. The clerk was asked to get further information on the application and the costs it may incur.

Proposed by Cllr Collinson.

Seconded by Cllr Mather.

19/10 Churchyard purchase update.

Cllr Helme informed the parish council that Lancaster City Council require a copy of the minutes recording the decision to go ahead with compulsory purchase. They would also like a land valuation before any further steps are taken.

The clerk was asked to get a quote for a land valuation.

19/11 To consider how to forward the Beech Avenue playpark funding to the contractors once work is completed.

Helen Ryan from Lancaster City Council has informed the parish council that the Lottery Grant won't allow them to be the accountable body for the project, it has to be the parish council.

The parish council has to pay the contractor directly for the works, from the grant money they are holding for the project.

It was resolved that the parish council pay the £10,000 plus vat and reclaim the vat rather than the project have a shortfall of £1666.67.

Proposed by Cllr Helme.

Seconded by Cllr Whitaker.

The parish council have also been asked to sign a form authorising Lancaster City Council to be the accountable body for the rest of the funding and to manage the project.

19/12 Reports and correspondence.

No reports received.

19/13 Date and time of next meeting.

Monday 11th February 2019 at Dolphinholme Village Hall.

The meeting closed at 9.22pm.

Signed.....Date.....