
Ellel Parish Council

Minutes of the parish council meeting held on Monday 11th March 2019 at 7.15pm at Galgate Recreations Rooms.

Present: Cllr Booth, Cllr Collinson (chairman), Cllr Greenwood, Cllr Helme, Cllr Whitaker (vice-chairman), Cllr Walsh, Cllr N Wilson.
Gill Mason - clerk.

31/19 Apologies for absence.

Cllr O’Riordan and Cllr Mather.

32/19 Declaration of interests.

Cllr Booth and Cllr Helme declared an interest in any agenda item relating to Ellel Village Hall.
Cllr Helme declared an interest in the planning agenda item, as a member of Lancaster City Council Planning and Highways Regulatory Committee.

33/19 Minutes of the last meeting.

It was resolved that the minutes of the meeting held on Monday 11th February 2019 were approved and signed by the chairman.

Proposed by Cllr Helme.

Seconded by Cllr Whitaker.

34/19 Open forum.

No members of the parish were present.

35/19 Planning.

19/00133/OUT Outline planning for up to 25 dwellings with associated access. Drinkwater, Conder Garth, Kit Brow Lane, Ellel.

The parish council has no observations.

Proposed by Cllr Walsh.

Seconded by Cllr Greenwood.

19/00089/AD Grid Ref: 350445,451698 Proposal : Creation of two hardstanding access areas For : The Duchy of Lancaster Site Address : Pennington Wood And Redmond Wood, Gleaves Hill, Ellel, Lancashire.

The parish council has no observations.

Proposed by Cllr Helme.

Seconded by Cllr Whitaker.

19/00028/LB Proposal : Listed building application for installation of a bat box in the mausoleum For Mr Taylor Site Address : St Marys Church, Main Road, Galgate, Lancashire.

The parish council supports the application.

Proposed by Cllr Whitaker.

Seconded by Cllr Wilson.

19/00194/FUL Erection of 2 single storey rear extensions. Mr and Mrs Farrell, 6 Brookside Drive, Dolphinholme, Lancaster.

The parish council has no observations.
Proposed by Cllr Walsh.
Seconded by Cllr Wilson.

19/00223/VCN Springfield Bay Horse Road Ellel Lancaster Lancashire LA2 0QA
Change of use of dwellinghouse (C3) to a children's care home (C2) pursuant to the variation of conditions 2 and 4 to amend the approved plans to allow for conversion of the garage and alter the parking area.

The parish council has no observations.
Proposed by Cllr Greenwood.
Seconded by Cllr Helme.

19/00215/FUL Proposal : Demolition of village institute (D1), garage and office units (B2) and erection of a replacement single storey garage (B2) with associated access, car parking, boundary fencing, gate and new retaining wall to rear and side For : Mr David France Site Address : Laund Garage And Ellel Institute, Stoney Lane, Galgate, Lancaster, Lancashire LA2 0JY.

The parish council supports the application.
Proposed by Cllr Walsh.
Seconded by Cllr Helme.

36/19 Finance

Payments

Gill Mason- clerk's wages	£859.73
Clerk's expenses	£64.06
Insurance – NFU Mutual (D/D)	£152.36
Eon electric bills (D/D)	£259.98 / £93.01
HMRC – Employers contribution (months 1-9)	£169.56
Richard Turner and Sons	£300.00
Water D/D	£331.30
Lancaster City Planning – retrospective application	£231.00

It was resolved that the above payments be made.

Proposed by Cllr Booth.
Seconded by Cllr Wilson.

Receipts

Windturbine grant	£909.60
Craft Centre car park rent	£300.00
Band – recreation room hire	£15.00

37/19 Recreational field area and recreation rooms.

Decking repair update

No update.

Car park lights update

The lights have been installed on the car park.

38/19 Churchyard purchase update.

The Blackburn Diocese has contacted the clerk and they would like confirmation of the available spaces in the churchyard. The clerk has spoken to Reverend Abbott and he reported that five spaces are available, with a potential five more if a tree was chopped down. The clerk will ask for this to be put in writing.

The clerk was asked to contact the PCC and Reverend Abbott to ask for the item to be put on their next PCC meeting's agenda and for two councillors to be able to attend the meeting. The clerk will contact Blackburn Diocese again reporting the available spaces and ask how they would like to be involved with the potential purchase of the land.

39/19 To consider the request for the purchase of an oven for the village hall.

Three quotes that had been requested for the oven have not been received. The item will be carried to the April meeting.

40/19 To review and consider the clerk's weekly hours.

It was resolved that the clerk's hours are increased from 16 to 18 hours to cover the rec area bookings, CCTV and user subscription / invoice administration. The hours will be reviewed in September.

Proposed by Cllr Greenwood.

Seconded by Cllr Helme.

41/19 Retrospective planning application for the recreation rooms update.

The clerk was asked to submit the retrospective planning application to Lancaster City Council.

It was resolved that the parish council raise a cheque for the fee of £231.00 to accompany the application (payment not on agenda).

Proposed by Cllr Collinson.

Seconded by Cllr Booth.

42/19 Parish council land on Chapel Street review.

The land behind Chapel Street, which the parish council own, is currently being used as an allotment. Cllr Whitaker will ask the Chapel Street residents and display posters to find out who is using the land.

43/19 Beech Avenue playpark update.

The public realm officer that was managing the project has left Lancaster City Council. The clerk has been liaising with the new officer and the Beech Ave Playpark Group to update all the information on the funding, equipment and contractors to prevent the project being delayed. The project should commence on the 19th March.

44/19 Reports and correspondence.

Waste transfer notification - noted.

Lancaster City Council - inspection report of play equipment at Dolphinhholme, which needs urgently removing due to rot. The clerk and the chairman (under financial regulation 4.3 and the parish council's duty of care and extreme risk to the delivery of council services) will authorise the repair of the tyre swing frame immediately.

45/19 Date and time of next meeting.

Monday 8th April 2019 at 7.15pm at Dolphinhholme Village Hall.

The meeting closed at 8.52pm

Signed.....Date.....