
Ellel Parish Council

Monday 14th September 2020 at 7pm

Minutes

Due to the Covid 19 virus and social distancing rules the parish council meeting was held remotely by video communication.

Present: Cllr Booth, Cllr Collinson, Cllr Corkerry, Cllr Greenwood, Cllr Helme, Cllr Walsh, Cllr Whitaker (chairman), Cllr N Wilson.
Gill Mason - clerk.

Open forum

No residents were present at the meeting.

A query on whether there has been an update on the Bailrigg Garden Village application.

99/20 Apologies for absence.

None.

100/20 Declaration of interests.

Cllr Helme and Cllr Booth declared an interest in any item relating to Ellel Village Hall as trustees.

Cllr Corkerry declared an interest in any item relating to the flood forum.

101/20 Approve and sign the minutes of the parish council meeting held on Monday 13th July 2020.

It was resolved that the minutes be approved and signed as an accurate record by the chairman at the next meeting.

Proposed by Cllr Corkerry.

Seconded by Cllr Wilson.

102/20 Planning.

Cllr Whitaker, Cllr Walsh, Cllr Corkerry and Cllr Wilson attended the pre application meeting for the holiday village by video communication.

The representatives raised the points that were made by the parish council at the extraordinary meeting.

103/20 Finance

Payments

Gill Mason- Clerk's wages and expenses	£931.03
Insurance – NFU Mutual (D/D)	£153.85
Eon electric bills (D/D)	£140.48/73.04
Luke village contractor	£186.67
Luke Tattersall – village contractor	£280.00
ICO (D/D)	£40.00

Receipts

Public Rights of Way Grant	£500.00
Punch Taverns Car Park Lease	£1760.00

It was resolved that the payments be made.

Proposed by Cllr Booth.
Seconded by Cllr Corkerry.

Budget update & review

The performance against budget was circulated to all councillors prior to the meeting. Councillors were asked to submit their project proposals to the clerk for the budget 2021/2022.

104/20 Punch Taverns lease review.

The clerk was asked to formally write to a senior partner of BSG Solicitors to express the parish council's disappointment in the lack of service from their company in dealing with the lease renewal.

105/20 Village contractor update.

Cllr Whitaker, Cllr Wilson and Cllr Greenwood have drafted a tender for the village contractor works list for 2021. Cllr Whitaker will circulate the final draft for the councillors to adopt.

The current contractor will continue to work until March 31st 2021 at the fixed amount of £140.00 per month.

Proposed by Cllr Whitaker.
Seconded by Cllr Wilson.

106/20 Dolphinholme new noticeboard update.

No update.

107/20 To consider the repair of the fencing on the recreation field.

No quotes have been received. The clerk will ask contractors to tender for the erection of the fence once she has received the details of fencing required and measurements from the councillors.

108/20 The Duchy of Lancaster Cinder path maintenance update.

No update.

109/20 To consider a new solicitor for the parish council to manage the contracts of the leased car parks.

The parish council will get advice on recommended solicitors to deal with the leased car parks for the future.

110/20 To consider the procedure of applying for the wards of the parish to be removed.

Cllr Corkerry will ask for more information and costs from Lancaster City Council regarding the removal of the wards of the parish.

111/20 To consider creating an emergency plan for the parish.

The clerk and Shaun Corkerry will work together on Mr Corkerry's draft plan. Mr Corkerry has already been in contact with Mark Bartlett the civil contingency coordinator. Volunteers from the parish council and the community will be required to be coordinators of the emergency plan.

112/20 To consider creating a Facebook page for the parish council.

It was resolved that a Facebook page be created for the parish council on a trial basis for three months. Cllr Corkerry and the clerk will be administrators.

Proposed by Cllr Corkerry
Seconded by Cllr Wilson.

113/20 To consider writing a letter in support of the flood forums request for funding.

It was resolved that the parish council write in support of the flood forums request.

114/20 Reports and correspondence (information only).

The parish council would like to get the Dolphinholme playpark roundabout fixed urgently. The clerk advised that this item is not on the agenda and three quotes would need to be sought for the repairs.

It was resolved that the roundabout is repaired at a cost of £1080 plus vat.

Proposed by Cllr Whitaker.

Seconded by Cllr Wilson.

115/20 Date and time of next meeting.

Monday 12th October at Dolphinholme Village Hall.

Monday 9th November at the Galgate Recreation Rooms.

Monday 14th December at the Galgate Recreation Rooms.

The meeting closed at 9.05pm

Signed.....Date.....