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# Ellel Parish Council

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Monday 13<sup>th</sup> April 2020

## Minutes

**Due to the Covid 19 virus and social distancing the parish council meeting was held remotely.**

Present: Cllr Booth, Cllr Corkerry, Cllr Greenwood, Cllr Helme, Cllr Mather, Cllr Walsh, Cllr Whitaker (chairman) Cllr N Wilson.  
Gill Mason - clerk.

### **47/20 Apologies for absence.**

### **48/20 Declaration of interests.**

Cllr Booth & Cllr Helme declared an interest in any item relating to Ellel Village Hall as trustees.

### **49/20 Approve and sign the minutes of the parish council meeting held on Monday 9<sup>th</sup> March 2020.**

It was resolved that the minutes be approved and signed as an accurate record by the chairman at the next meeting.

Proposed by Cllr Wilson.

Seconded by Cllr Greenwood.

### **50/20 Open forum.**

No issues raised.

### **51/20 Planning.**

20/00213/FUL Proposal : Erection of 2 detached dwellings For : Mr Slack Site Address : Land Rear Of Launds Field, Stoney Lane, Galgate, Lancaster, Lancashire.

The parish council objects to the planning application as it does not find the area suitable for two bungalows nor will it allow emergency services to access or turn in the area. The existing septic tank will not be sufficient for two bungalows and if the planning officer is minded to approve the application a separate treatment tank should be requested. There will be excess surface water if two bungalows are sited in an already developed area.

The parish council would also like the planning officer to note that under the previous application for development by this applicant, there was a condition that a new cycle path be installed which has never been fulfilled by the landowner or developer.

Proposed by Cllr Helme.

Seconded by Cllr Greenwood.

### **52/20 Finance**

#### **Payments**

Gill Mason- Clerk's wages and expenses (Including laptop 1/6 purchase)	£964.98
Insurance – NFU Mutual (D/D)	£153.85
Eon electric bills (D/D)	£509.11/£175.41
Waterplus	£372.40

It was resolved that the above payments be made.  
Proposed by Cllr Booth.  
Seconded by Cllr Corkerry.

It was resolved that the invoice from the contractor not be paid as this work had not been authorised.

**53/20 Recreational field area and recreation rooms.**

Dog warden update - The complaints and concerns raised have now been addressed with the dog owner and a follow up visit had been arranged with the Police.

Unfortunately, due to the COVID-19 pandemic the dog wardens are currently only able to deal with urgent issues and the Police are also unable to assist further at this time as resources are being used for other essential work.

The complaint will be actioned as soon as is practicable but advise is that the Parish Council look to take private action in relation to this matter, as the land is private and therefore Lancaster City Council has limited jurisdiction.

**54/20 Asset register review.**

Circulated to all councillors.

***Cllr Mather joined the meeting at 7.33pm.***

**55/20 Punch Taverns lease review.**

No update.

**56/20 Village contractor and works list update.**

Due to the Covid 19 virus only essential safety work will be able to be completed by a contractor.

This will be cutting grass at junctions, strimming at recreational areas and litter picking.

Cllr Whitaker will liaise with the contractor regarding the list of works and get a quote. Cllr Corkerry will send the clerk the parish maps for the contractor to look at.

**57/20 To consider the quote for the maintenance of the Dolphinholme play park drains.**

Cllr Whitaker will request from the contractor a quote for the repair and maintenance of the drains.

It was resolved that the works go ahead up to a cost of £600 once a quote has been received.

Proposed by Cllr Walsh.

Seconded by Cllr Wilson.

**58/20 To consider the request to trim the trees on the plot on Chapel Lane.**

No update.

**59/20 To consider renewing the trade waste collection.**

The clerk had contacted Biffa bins and they have quoted £390.00 plus vat for one 240 litre container.

The Lancaster City Council Charge £497.21 plus vat for two 360 litres. Biffa do not have 360 litre bins.

It was resolved that the parish council renew their contract with Lancaster City Council to collect the waste.

**60/20 To consider the insurance renewal quote from NFU Mutual for 2020/2021.**

It was resolved that the parish council renew their insurance with NFU Mutual at a cost of £164.58 per month.

Proposed by Cllr Walsh.

Seconded by Cllr Greenwood.

**61/20 To appoint an internal auditor for the parish council's accounts.**

The clerk will ask the previous year's internal auditor to complete the audit for 2019/2020.

Proposed by Cllr Walsh.

Seconded by Cllr Greenwood.

**62/20 Reports and correspondence (information only).**

None received.

**63/20 Date and time of next meeting.**

Monday 11<sup>th</sup> May 2020 the Galgate Recreation Rooms.

Monday 8<sup>th</sup> June 2020 Dolphinholve Village Hall.

Monday 13<sup>th</sup> July 2020 the Galgate Recreation Rooms.

Monday 14<sup>th</sup> September Galgate Recreation Rooms.

Monday 12<sup>th</sup> October at Dolphinholve Village Hall.

Monday 9<sup>th</sup> November at the Galgate Recreation Rooms.

Monday 14<sup>th</sup> December at the Galgate Recreation Rooms.

The meeting closed at 8.06pm.

Signed.....Date.....