
Ellel Parish Council

Monday 9th November 2020 at 7pm

Minutes

Due to the Covid 19 virus and social distancing rules the parish council meeting was held remotely by video communication.

Present: Cllr Booth, Cllr Collinson, Cllr Corkerry, Cllr Greenwood, Cllr Helme, Cllr Mather, Cllr Walsh, Cllr Whitaker (chairman), Cllr N Wilson.

Gill Mason - clerk.

Two members of the public.

Open forum

The representative from the flood forum informed the parish council that there had been a near miss of the Conder flooding during the recent heavy rainfall. Many residents offered their assistance as volunteers.

St Johns Church would like a Christmas lights switch-on but nothing can be finalised until the tiered lockdown is lifted on the 2nd December.

The secretary of the village hall informed the parish council that as a custodian trustee of the village hall it is not liable for anything that occurs at the hall. The management trustees run the hall and are liable. The parish council is the landowner of the site that the hall is built on and the trustees lease this land.

The hall is financially stable currently and other grants are being sought to help during lockdown.

The manager and caretaker have both resigned and the trustees are managing and cleaning the hall.

138/20 Apologies for absence.

None.

139/20 Declaration of interests.

Cllrs Booth, Helme and Whitaker declared an interest in any item relating to Ellel Village Hall as trustees.

Cllr Corkerry declared an interest in any item relating to the flood forum.

140/20 Approve and sign the minutes of the parish council meeting held on Monday 12th October 2020.

It was resolved that the minutes be approved and signed as an accurate record by the chairman at the next meeting.

Proposed by Cllr Collinson.

Seconded by Cllr Wilson.

141/20 Planning.

Retrospective application for change of use of agricultural building to accommodate a bio-mass boiler system and general storage. Cragg Hall Farm, Main Rd, Galgate.

20/01103/LB Proposal : Listed building application for installation of four roof vents 3 Wagon Road,

Dolphinholme, Lancaster, Lancashire, LA2 9AX.

20/01101/PAA Grid Ref: 351111,454972 Proposal : Prior approval for the change of use of an agricultural barn and shippon to 4 dwellinghouses (C3) Middle Crag Farm, Starbank, Dolphinholme, Lancaster, Lancashire.

20/01081/FUL Proposal : Erection of a single storey side extension, construction of dormer extensions to the front and rear elevations, removal of garage door and installation of replacement window and installation of replacement doors to the rear elevation For : Mr and Mrs Watts Site Address : Medina, 9A Meadow Park, Galgate, Lancaster, Lancashire.

The parish council has no observations regarding the above applications.

Proposed by Cllr Helme.

Seconded by Cllr Booth.

Document Reference 14-RO-ENGOP-04 Junction 33 – The parish council will hold an extraordinary meeting to discuss this consultation and the clerk will enquire why the parish council has not been informed

142/20 Finance

Payments

Gill Mason- clerk's wages and expenses (including wreath x 2 purchase and zoom sub)	£957.15
Insurance – NFU Mutual (D/D)	£153.85
Eon electric bills (D/D)	£237.58/92.37
MR Tree Surgery – Triangle pruning	£180.00
PKF Littlejohn audit	£360.00
Gordon Pattinson repair of Dolphinholme roundabout	£1344.00
One Com Hosting Website	£187.30
Zip wire seat	£69.99

It was resolved that the above payments be made.

Proposed by Cllr Helme.

Seconded by Cllr Wilson.

Receipts

Ellel Village Hall water rates	£94.50
Ellel Village Hall rent	£10.00

Cllr Mather joined the meeting at 7.55pm.

Budget

The parish council will consult with the parishioners to find out what projects they would like to see completed within a 5 year budget plan.

The clerk was asked to redraft a budget for the next meeting.

143/20 Punch Taverns lease review.

Punch Taverns would like an additional clause which would allow it to sublet the car park if necessary.

The parish council would like the solicitor to attend the next meeting to explain the addition to the lease and provide advice to the council.

144/20 To consider the repair to the stile on Langshaw Lane.

The clerk informed the parish council that LCC public rights of way will provide galvanised kissing gates to replace the broken stiles.

Cllr Greenwood will ask the landowner if he is happy to have a kissing gate installed.

145/20 To consider the costs of the new fencing on the recreation field.

Only one quote has been received.

Two more are needed to follow the parish council's financial regulations.

146/20 To consider the siting of a Christmas Tree and organise the lights switch on.

Cllr Collinson will pick up and deliver the Christmas trees to Galgate and Dolphinholme and Cllr Greenwood will site the Galgate tree.

Cllr Whitaker will check with the resident, who provided the electricity, whether they are willing to supply it again this year and be reimbursed for costs.

147/20 To consider the information supplied regarding the parish council as the custodian of Ellel Village Hall.

The parish council note the information given to them in the Open Forum regarding the custodian trusteeship.

148/20 To consider recent email correspondence and observations from parish councillors.

Cllr Whitaker explained that he was not happy with emails received from two councillors regarding the off the record meetings of other councillors to discuss and decide on projects in the village.

After a brief discussion it was resolved that the parish council must follow the financial regulations and all projects and costs must come to full council for a decision. When a project is deemed as an emergency the clerk has a budget which she can authorise to spend once she has let the chairman know.

149/20 To consider outstanding invoices, quotes and unauthorised payments. To review the financial regulations and make amendments (if necessary) to be adopted.

It was resolved that the unauthorised payments be paid and that all projects and costs must come to full council for a decision. The clerk will send out the tender information and receive the quotes from the contractors.

150/20 Reports and correspondence (information only).

None.

151/20 Date and time of next meeting.

Monday 14th December 2020 at 7pm.

The meeting closed at 9.24pm

Signed.....Date.....