
Ellel Parish Council

Minutes of the Parish Council meeting held at the Recreation Rooms, Galgate on Monday 13th June 2016 at 7.15pm.

Present:

Cllr S Booth, Cllr Blundell, Cllr I Collinson (chairman), Cllr J Greenwood, Cllr H Helme, Cllr M Helm, Cllr P Mather, Cllr M O' Riordan & Cllr D Whitaker (vice- chairman).
Gill Mason (clerk to the council)
2 members of the public.

80/16 Apologies.

None.

Cllr Booth notified the parish council that the former parish councillor Joan Murphy has passed away.

81/16 Declarations of interest.

Cllr Greenwood declared an interest in agenda item: Planning – 16/00623/RCN Scale House Farm.

Cllrs Booth, Helme & Helm declared an interest in any item regarding the village hall.

82/16 Minutes of the previous meeting.

It was resolved that the minutes be signed and approved as a true record of the meeting held on Monday 9th May 2016.

Proposed by Cllr Mather.

Seconded by Cllr Booth.

83/16 Open forum.

A resident enquired about a planning application for Whams Lane that had not appeared on the agenda. The clerk had not received the application and will contact Lancaster City Council's Development Control Department to request a copy of the documents.

84/16 Planning.

84.1 Applications.

16/00623/RCN Scale House Farm Conder Green Road Galgate - Change of use and conversion of existing redundant barn to create 4 self-contained holiday accommodation (C3) and conversion of existing outbuilding to create external storage area (pursuant to the variation of condition 17 and removal of conditions 18 and 19 on planning permission 14/00784/CU in relation to the curtilage and to allow the holiday units to be used as unfettered residential dwellings) – The parish council support the application.

16/00604/FUL Old Builders Yard Chapel Lane Galgate - Erection of a 3-bed detached dwelling - The parish council support the application.

16/00445/FUL Stables Field Number 0003 Kit Brow Lane Ellel - Creation of a riding menage, concrete hardstanding to the yard area and erection of a replacement stable block - The parish council support the application.

It was resolved that the above responses be submitted to the Lancaster City Council planning department.

Proposed by Cllr O’Riordan
Seconded by Cllr Helme

85/16 Finance

85.1 Expenditure

Gill Mason- clerk’s wages £526.53, expenses £47.27 (LALC pay scales 12p more an hour back dated to April).

Eon electric bills £145.80 / 98.66 (direct debit).

Frances Forestry (Joshua France) £342.00

United Utilities £275.11

Karl Moss joinery £120.00.

Dolphinholme WI £250.00.

Sport pavilion invoices (Sport England grant)

S & J Lancaster services Ltd £7,800

Building Supplies Direct £4707.60

Insurance deposit £176.65.

Insurance direct debit £176.77.

85.2 Receipts.

Sport England grant 10,855.00.

Village Hall electric charges reimbursement £252.91.

85.3 To review part three of the external audit and sign as a correct record.

The accounts are still being audited.

It was resolved that the above payments be made.

Proposed by Cllr Helm.

Seconded by Cllr Mather.

86/16 Donation requests.

The Gaslight Floral and Horticultural Show Committee and the Dolphinholme Village Show Committee have written to the parish council to request a donation towards their events.

It was resolved that the parish council will donate £150.00 to each event.

Proposed by Cllr O’Riordan.

Seconded by Cllr Helme.

87/16 Dolphinholme Neighbourhood Plan.

A meeting with Lancaster City Council planning officers and the neighbourhood plan group will be held on Wednesday 15th June. This is to discuss the neighbourhood plan procedure.

Cllr Collinson and Cllr Mather will attend the meeting as parish council representatives.

88/16 Recreational area fencing – review of quotations.

The parish council have received three detailed quotations for the new steel fencing for the recreational areas.

It was resolved that Frances Forestry will supply and erect the new fencing at a cost of £3135.00 plus vat. Cllr Collinson will contact Joshua France and ask him to commence works.

Proposed by Cllr O’Riordan.

Seconded by Cllr Greenwood.

89/16 Village Hall solar panels income update.

Cllr Booth is still waiting on Jonathan Mills at the University to send the clarification of the private funding for the solar panels.

The clerk will formally write to Jonathan Mills and Mark Swindlehurst in Estates to request a formal meeting to resolve this ongoing issue.

90/16 Recreational area sub - committee meeting report and proposal.

The sub – committee have met with the allotment, football and cricket representatives. The football representative was asked to inform the parish council of any updates regarding the planning and building of the pavilion. New water metres need to be installed for the allotment and the bowling club.

The clerk was asked to contact LALC for advice regarding recreational users not paying fees or contributing to the electric, water and insurance costs.

91/16 Village grass cutting, repair & maintenance contractor review.

The parish council asked the clerk to create an annual schedule of works including costs that the contractor, Joshua France, currently invoices for. This schedule can then be added to, when an unexpected job arises. The parish council can then adjust the schedule for the following year and precept for the contractor’s costs.

92/16 Tesco grant equipment review.

It was resolved that the following councillors will create a play area working group to discuss options regarding purchasing of equipment using the Tesco grant.

Cllr Helm, Cllr Helme, Cllr Mather, Cllr Collinson and Cllr O’Riordan.

Proposed by Cllr Helm.

Seconded by Cllr Helme.

93/16 Clerks report, police report and correspondence.

The bus shelter on the Main Road has been reported as being dirty and unusable by a resident – noted. The clerk will obtain a quote for repainting.

Police Report

Condor Green

Milk stolen from Honesty Box farm stall

Galgate

Damage caused to vehicle by youths

Anti social behaviour - Galgate

Two reports of youths causing issues in the village.

The meeting closed at 9.03pm

Date and time of next ordinary meeting

Monday 11th July 2016 at 7.15 pm at Dolphinholme Village Hall.

Agenda items to be submitted by 4th July 2016 by 5pm.

Signed (Chairman) Date

