

Ellel Parish Council

Annual Parish Meeting Agenda



Championing People & Place

Parish Clerk: Steve Caswell
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All Parish Councillors are hereby summoned to the Annual Meeting of Ellel Parish Council, Monday 13th May 2024 at 7pm, Galgate Recreation Rooms

**The Meeting will start with an Open Forum
when Councillors and members of the public have the
opportunity to raise issues.**

Agenda

1. Apologies for absence
2. Declaration of Interests
3. Election of Chair for 2024/25
4. Election of Vice Chair for 2024/25
5. Review of Ellel PC Constitution, including Standing Orders and Code of Conduct and inclusion of Dignity at Work Policy.
6. Appointment of representatives on outside bodies, working groups and sub – committees:
 - Ellel Village Hall Representative
 - Dolphinhholme Village Hall Representative
 - Playground Committee
 - Recreational Area Management Committee
 - Communications and Media Committee
 - LALC Area Committee Representative
7. To consider and approve the minutes of the last meeting held on 8th April 2024
8. To consider matters of planning and development control:
 - **Application No.: 24/00333/FUL** Proposal: For :Erection of single storey rear extension, erection of a two storey side extension, installation of solar panels to the side roof slope and juliet balcony to the front. Site Address: Highfield, Wagon Road, Dolphinhholme, Lancaster, Lancashire LA2 9AU

- **Application No: 24/00419/FUL** Proposal : For : Erection of a roof over existing concrete yard
Site Address: Sellerley Farm, Conder Green Road, Galgate, Lancaster, Lancashire LA2 0BQ
- **Application No: 24/00418/FUL** Proposal : For : Erection of a roof over existing concrete yard
Site Address: Sellerley Farm, Conder Green Road, Galgate, Lancaster, Lancashire LA2 0BQ
- **Application No: 24/00341/FUL** Proposal : For : Erection of single storey extension to existing cold store. Site Address: A1 Cold Stores, Whams Lane, Bay Horse, Lancaster, Lancashire LA2 9AB
- **Application No: 24/00463/VCN** Proposal : For : Reserved matters application for the demolition of existing agricultural buildings, retention and residential conversion of stone barn for up to 2 dwellings and erection of up to 67 dwellings with associated access (pursuant to the variation of condition 1 on 23/00602/VCN to alter the proposed materials) . Site Address: Ward Field Farm, Main Road, Galgate, Lancaster, Lancashire LA2 0JG
- **Application No: 24/00378/FUL** Proposal : For : Demolition of existing barn and erection of two 2-storey dwellings. Site Address, Ward Field Farm, Main Road, Galgate, Lancaster, Lancashire LA2 0JG
- **Application No: 24/00493/FUL** Proposal : For: Installation of air source heat pump to rear. Site Address: 16 Birch Avenue, Galgate, Lancaster, Lancashire, LA2 0LZ
- **Application No:** Proposal : For :Agricultural determination for the erection of a storage building
Site Address: Newland Home Farm, Starbank, Bay Horse, Lancaster, Lancashire LA2 9AA

9. To consider payments for authorisation.

Payments for authorisation:

Electricity Invoice	£ 183.98
M6 Media Ltd - monthly hosting fee	£ 46.80
NFU Mutual - Insurance	£ 101.26
Clerk's Salary	£ 1279.90
LALC / NALC subscription	£ 675.26
Internal Audit Fee	£ 150.00
Trade Waste Contract	£ 619.15
Lengthsman Costs	£ 430.00
Cllr Mather (Reimbursement)	£ 30.00
CPRE Subscription	£ 50.00

10. To receive an update on the Galgate Recreation Fields, including playground and signage.
11. To consider the defibrillators throughout Ellel and the associated costs.
12. To consider the Lengthsman Role for 2024-25
13. To consider the Annual Statement of Assurances and the Ellel Parish Council Annual Return.
14. Reports and Correspondence (inc. Police Crime Report).
15. Date, time and venue for next meeting.