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# Ellel Parish Council

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## Minutes of the Parish Council meeting held at the Dolphinholme Village Hall on Monday 14th November 2016 at 7.15pm.

### Present:

Cllr S Booth, Cllr I Collinson (chairman), Cllr J Greenwood, Cllr H Helme,  
Cllr M O' Riordan & Cllr D Whitaker (vice- chairman).  
Gill Mason (clerk to the council).  
Two members of the public.

### 137/16 Apologies.

Cllr M Blundell, Cllr M Helm.

### 138/16 Declarations of interest.

Cllrs Booth and Helme declared an interest in any item regarding the Ellel Village Hall.

### 139/16 Minutes of the previous meeting.

It was resolved that the minutes be signed and approved as a true record of the meeting held on Monday 10<sup>th</sup> October 2016.  
Proposed by Cllr O'Riordan.  
Seconded by Cllr Whitaker.

### 140/16 Open forum.

The parish council had previously agreed to provide materials for a barrier for the Dolphinholme Bowling Club. The materials had not yet been supplied and the bowling club representative enquired when they would receive them – *the materials will be delivered to the bowling club this week.*

The Dolphinholme Village Hall committee had enquired when they could apply for a donation towards the repair and maintenance of the hall – *any applications for donations must be sent by the December meeting.*

A resident enquired whether the parish council could apply for a speed restriction on Whams Lane from 60mph to 40mph – *the clerk will ask Highways to review the speed limit.*

### 141/16 Planning.

16/01093/FUL – Dolphinholme Village Hall.  
16/01241/FUL - Woodside Cottage, Starbank, Bay Horse.  
16/01192/FUL - 10 Leach House Lane, Galgate, Lancashire.  
16/00444/LB - 1 Hay Carr Cottages, Main Road, Galgate.  
16/01186/CU - Guys Farm Outdoor Centre, Gleaves Hill Lane, Ellel, Lancaster.  
16/01365/FUL - Kit Cottage, Kit Brow Lane, Ellel, Lancaster.  
16/01350/FUL - Greaves Cottage, Conder Green Road, Galgate.  
16/01395/FUL - 40 Vernon Crescent, Galgate, Lancaster

It was resolved that the parish council have no observations on the above applications.

Proposed by Cllr Collinson.

Seconded by Cllr Helme.

### 142/16 Finance.

#### Payments.

Gill Mason- clerk's wages and expenses £649.32  
(including 2 x remembrance wreaths, 4 x keys cut, travel and office expenses)

Eon electric bills (D/D)	£147.47/£208.25
Insurance (D/D)	£163.19
Frances Forestry mowing and strimming	£480.00
Frances Forestry removal of old fence, bore hire, erection of new fence	£3762.00
ET Cleaning – Recreation room cleaning (6.5 Hours)	£65.00

**Sport England Grant – Football pavilion**

W. Robinson (Bilsborrow) Ltd – 20m scalplings	£309.97
W. Robinson (Bilsborrow) Ltd – screenings	£846.77
Mirage (doors and windows)	£1390.00
Mirage	£1734.00
Universal roofing services Ltd	£2669.64
C&C Fabrication - beam	£272.30
R Hilton – Labour	£1500.00
CHF Supplies	£2580.00

It was proposed that the above payments be made.

Proposed by Cllr Booth.

Seconded by Cllr Helme.

**Receipts.**

Sport England pavilion grant	£11240.00
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**143/16 Village Hall solar panels income update.**

A letter from the Village Hall Trust is required, to allow the parish council to apply for the income. Cllr Booth and Cllr Helme will write and sign the letter on behalf of the trustees.

**144/16 Recreational area and recreational rooms.**

The rooms have had a deep clean and are currently being hired out. The parish council have received no subscription fees for three years. The water, gas and electric have not been reimbursed by the users.

It was resolved that the clerk send subscription fees to all the user groups for the year 2016 for an amount of £75 each.

Proposed by Cllr Collinson.

Seconded by Cllr Booth.

**145/16 Village grass cutting, repair & maintenance contractor review.**

The clerk had distributed the current contractor's annual schedule of works. The councillors have been asked to review the schedule and bring their additions or amendments of works to the next meeting. The clerk was asked to put the schedule out for tender to three contractors.

**146/16 Tesco grant working group update.**

No update.

**147/16 Dog poo bins and signage cost review.**

Lancaster City Council have provided signage for the recreation field. Cllr Whitaker and Cllr Greenwood offered to site the signage.

*8.15pm Cllr Mather attended the meeting.*

**148/16 Budget review**

The clerk had distributed the expenditure breakdown to all the councillors. To prepare for the budget and precept setting, the clerk was asked to provide the councillors with forecasted income for the financial year 2017/2018.

**149/16 Clerks report, police report and correspondence.**

41 Chapel Street – tree works notification.

No police report has been received – PC A Massingham will be contacted to find out who has taken over the area.

*The meeting closed at 8.32pm*

**Date and time of next ordinary meeting**

Monday 12<sup>th</sup> December 2016 at 7.15 pm at Galgate Recreation Rooms.

Agenda items to be submitted by 5<sup>th</sup> December by 5pm.

Signed ..... (Chairman) Date .....